



Regular Meeting of the Board of Trustees Minutes

P.O. Box 400
North Fork, CA 93643
(559) 877-6209

7:00 P.M.
September 11, 2018
Hillside Elementary School

1. CALL TO ORDER

Meeting called to order by Board President Barbara Bigelow at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM

After the Pledge of Allegiance it was determined a quorum was established.

Members present: Barbara Bigelow, Claudia Box, Seth Waltner, Jim McDougald and Jessie Hutchens.

Others Present: Darren Sylvia, Superintendent; Melanie Burton, Administrative Assistant; Joannie Lumbrá, Business Manager; Michele Hutchens, Jessica Fairbanks, Kristi DeBernardi, Michelle Dungan, Rhonda Corippo, Patrick Wilson and Daniel Ching.

3. ADOPTION OF AGENDA *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Jim McDougald to adopt the agenda. The motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS

A. Public Hearing: 2018/2019 Sufficiency of Instructional Materials – Darren Sylvia, Superintendent

Public Hearing was opened at 7:01 p.m.

Mandatory requirement of the CDE to ensure all students have textbooks in the core instructional areas to use at school or home. This has been reviewed by all principals. All students have the required materials/textbooks available to take home or use in classes.

Public Hearing was closed at 7:02 p.m.

B. Tesoro Viejo Construction Bond Security Decrease from 29 Million to 12 Million – Darren Sylvia, Superintendent

Chawanakee Unified is submitting an Amendment to the General Construction Provisions to our Lease/Lease Back agreement regarding the general construction conditions for the building of Hillside Elementary K-8 school. The amendment outlines the Bonding requirements for the Bush Construction (contractor) and Tesoro Viejo Development Inc. (Developer) with regards to promises and covenants between Chawanakee Unified School District. The amendment provides a Bonding requirement

to assure Tesoro Viejo has the funding to build and pay for the construction of Hillside Elementary School.

- C. 2017/2018 Unaudited Actuals Report – Joannie Lumbrá, Business Manager
We continue to analyze the General Fund expenditures to ensure charge backs for services and products issued to the Charters are appropriate; with this action of direct charging we will see a decrease of our Indirect Cost Rate in future years. The General Fund ended with a balance of \$2,039,211 of which \$95,685 is Restricted. Charter Fund ended with a balance of \$590,211.
- D. Declaration of Need (DON) for Fully Qualified Educators – Darren Sylvia, Superintendent
Before the Commission of Teacher Credentialing will honor Provisional, Emergency and Intern Credential Permits we must have on file a Declaration of Need. We currently have 2 multiple subject teachers and 3 Special Ed teachers working on their credentials. We have a mentor on the school sites working with these teachers.
- E. Joint Use Agreement with Tesoro Viejo – Darren Sylvia, Superintendent
Staff is recommending the approval of a Joint Use Agreement between Chawanakee Unified and Tesoro Viejo Development for the sharing of community and public facilities. Chawanakee would allow portions of Hillside Elementary School, including, but not limited to, multi-purpose fields, a multi-purpose room, a sporting gymnasium, a library and parking areas. Tesoro Viejo would allow the District to utilize the Community Recreational Facility. The Community Recreational Facility will include an aquatic complex and related improvements.
- F. CEQA Documentation for Purpose of K-12 Complex – Darren Sylvia, Superintendent
The District is required to comply with state and county regulations to meet construction and operating guidelines under Office of Public Construction. Since the area for the new K-12 complex has not completed an EIR we are mandated to perform these tasks prior to completing a California Environmental Act for the construction of schools. ECORP will provide the technical and professional planning services so the District may obtain site approval from the CDE for a High School and K-8 school to be located on these 87 acres. Barbara Bigelow asked how long the study will take. Mr. Sylvia said that it would take 9 months to a year.
- G. Education Protection Accounts (EPA) Grants – Darren Sylvia, Superintendent
With the passage of Prop 30/Prop 55, school districts are required to determine how funding received from the Education Protection Account will be spent in the coming school year. The Chawanakee Unified School District has expended the previous school year's EPA funds solely on teachers' salaries and benefits and will continue to spend 18/19 FY EPA funds in the same manner.
- H. Ag Incentive Grant – Darren Sylvia, Superintendent
Minarets High School has been awarded \$30,664 for the Ag Incentive Grant. This will help support curriculum and instruction, equipment, travel, career guidance, and program promotion among other resources for the Ag department.

5. VISITORS

(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special

accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)

There were no visitors

6. CONSENT AGENDA

A motion was made by Jim McDougald to adopt consent agenda pulling item A. The motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

A motion was made by Claudia Box to adopt A1 Minutes, June 13, 2018. The motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Abstentions: S. Waltner; J. McDougald

Absent: None

A motion was made by Jim McDougald to adopt A2 Minutes, June 26, 2018. The motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald

Noes: None

Abstentions: J. Hutchens

Absent: None

A motion was made by Jim McDougald to adopt A3 Minutes, August 14, 2018. The motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: C. Box; J. McDougald; J. Hutchens

Noes: None

Abstentions: B. Bigelow; S. Waltner

Absent: None

A. Consideration of Minutes:

1. June 13, 2018, Regular Meeting
2. June 26, 2018, Regular Meeting
3. August 14, 2018, Regular Meeting

B. Consideration of Payroll:

1. August 8, 2018, Supplemental Payroll
2. August 31, 2018, Regular Payroll

C. Consideration of Warrants:

1. Register 08/09/2018
2. Register 08/16/2018
3. Register 08/23/2018

D. Consideration of Employment Staffing List:

1. Personnel #02-2018/2019

Mr. Sylvia introduced Filiberto Camacho the District's new I.T. Director

E. Consideration and Approval for Overnight Field Trips – Jessica Fairbanks, Principal

1. February 13-15, 2019 – 7th & 8th Grade Astro Camp
2. April 2-5, 2019 – 6th Grade Calvin Crest

- F. Consideration and Approval of Grant Award – Jessica Fairbanks
 - 1. \$13,000 – Carson Scholars Fund for Think Big Room Project
 - \$7,800 – Books
 - \$4,550 – Furniture
 - \$650 - Opening Day Expenses

7. DISCUSSION AND ACTION ITEMS

- A. Consideration and Approval of Resolution No. 3-2018/2019 In the Matter of Sufficiency of Instructional Materials for the 2018/2019 School Year.
A motion was made by Seth Waltner to approve. The motion was seconded by Jim McDougald. The motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- B. Consideration and Approval of 2017/2018 Unaudited Actuals and Budget Revisions 2018/2019 for CUSD.
A motion was made by Jessie Hutchens to approve. The motion was seconded by Seth Waltner. The motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- C. Consideration and Approval of Resolution No. 4-2018/2019 Adoption of GANN Limit.
A motion was made by Jim McDougald to approve. The motion was seconded by Seth Waltner. The motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- D. Consideration and Approval for 2018/2019 Declaration of Need (DON) for Fully Qualified Educators.
A motion was made by Jim McDougald to approve. The motion was seconded by Claudia Box. The motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- E. Consideration and Approval of Joint Powers Use Agreement Resolution No. 5-2018/2019.
A motion was made by Jim McDougald to approve. The motion was seconded by Seth Waltner. The motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None

- F. Consideration and Approval of CEQA Documentation for Purpose of K-12 Complex
A motion was made by Jim McDougald to approve. The motion was seconded by Seth Waltner. The motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- G. Consideration and Approval of Resolution No. 7-2018/2019 In the Matter of the Education Protection Accounts (EPA) Grants
A motion was made by Claudia Box to approve. The motion was seconded by Jessie Hutchens. The motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- H. Consideration and Approval of Ag Incentive Grant
A motion was made by Jim McDougald to approve. The motion was seconded by Jessie Hutchens. The motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- I. Consideration and Approval of Resolution No. 6-2018/2019 In the Matter of a Meeting Absence by a Member of the Board of Trustees for a Reason of a Hardship.
A motion was made by Jim McDougald to approve. The motion was seconded by Jessie Hutchens. The motion passed unanimously.
Ayes: C. Box; J. McDougald; J. Hutchens
Noes: None
Abstentions: B. Bigelow; S. Waltner
Absent: None

8. **INFORMATION AND REPORTS** - Superintendent's Report – Mr. Sylvia/Principals
Mr. Sylvia conveyed that Bush Construction wanted to thank the Board for letting them build Hillside Elementary.

Jessica Fairbanks reported that Paul Shoaf and Maree Corrigan are a nice addition to Spring Valley staff. Spring Valley received a Reading Room grant.

Jared Pierce welcomed everyone to Hillside. The first day of school was successful. They have been very flexible with their schedule as things come up. Parents have been very supportive.

Michele Dungan is going to be working on signage for North Fork School. Staff is working on Rigor, Relevance and Relationships. The school celebrated Patriots Day remembering 9/11. The school had a moment of silence around the flag pole.

Rhonda Corippo reported that Chawanakee Academy had their first meet and greet with students and parents. They are creating courses in Horticulture and culinary.

Daniel Ching reported that they have been finishing up with Ag projects including the pump for waste, the farrowing pen, electrical upgrades complete. They have another pole barn that needs to be put up. Minarets will be showcased on Game of the Week on September 21 on channel 30.

Patrick Wilson thanked the Corippo family for donating the new flag for this school year. They will put up a new flag each year on 9/11. They have added new classes this year which include Ag Business Marketing, Ag Construction and Dance. New classes will be added next year.

Jose Camacho reported that the year has started out good. Staff has been going everywhere getting things done. The football field is looking good.

9. BOARD MEMBER SUGGESTIONS & COMMENTS

Barbara Bigelow announced that the Children's Educational Casino Night is September 29 and encouraged all to attend.

Claudia Box attended the county meeting. Claudia volunteered Hillside as the venue for the county meeting that will be held on March 6, 2019. Chawanakee will host the meeting.

10. ADVANCE PLANNING

Board Meeting Dates:

October 9, 2018	7:00 pm	Minarets High School, (Media Lounge)
November 13, 2018	7:00 pm	North Fork School, (Board Room)
December 11, 2018	6:30 pm	Minarets High School (Organizational Meeting)
December 11, 2018	7:00 pm	Minarets High School (Media Lounge)

11. PUBLIC COMMENT RE: CLOSED SESSION ITEMS *(General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below).*

A motion was made by Claudia Box at 8:26 pm to move to Closed Session. The motion was seconded by Jessie Hutchens. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

12. CLOSED SESSION *(Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.)*

Government Code Section 54957 – Public Employee: Personnel/Staffing/Discipline/Dismissal/Release

Government Code Section 54956.8 – Real Estate Negotiations

Government Code Section 54956 - Contracts

A motion was made by Jim McDougald at 8:52 pm to reconvene to Open Session. The motion was seconded by Claudia Box. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION
There was no reportable action from Closed Session

14. ADJOURNMENT

A motion was made by Jim McDougald at 8:53 pm to adjourn meeting. The motion was seconded by Seth Waltner. The motion passed unanimously.


Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

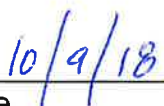
Abstentions: None

Absent: None

Respectfully Submitted by: Melanie Burton, Administrative Assistant



Seth Waltner, Clerk



Date