



# MINUTES

Regular Meeting of the  
Board of Trustees  
7:00 P.M.  
October 11, 2016  
North Fork School

**1. CALL TO ORDER**

Meeting called to order at 7:00 P.M. by Board President, Barbara Bigelow.

**2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM**

After the Pledge of Allegiance it was determined a quorum was established. The following members were present: Barbara Bigelow, Board President; Claudia Box, Vice-President; Seth Waltner, Clerk; Jim McDougald and Jessie Hutchens, members. Others present: Darren Sylvia, Superintendent; Melanie Burton, Administrative Assistant; Joannie Lumbr, Business Manager; Gayle Fain, Jessica Fairbanks, Roz Thrapp, Gary Talley, Lana Jackson, Patrick Wilson, Michelle Niewohner, Teagan Niewohner, Natalie Monsalve and D.J. Perez.

**3. ADOPTION OF AGENDA** *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Jim McDougald to adopt the agenda. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow, C. Box, S. Waltner, J. McDougald, J. Hutchens

Noes: None

Abstentions: None

Absent: None

**4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS**

**A. Public Hearing for Preliminary Environmental Assessment (PEA) for Hillside Elementary School – Darren Sylvia, Superintendent**

Public Hearing open for the Preliminary Environmental Assessment per Ed. Code for the new school site. Public notice was published in the Sierra Star as well as posted on the District Website, North Fork Library, North Fork School, Spring Valley School, Minarets High School and the Chawanakee Unified School District Office. With this report we are able to move forward on the new school. There were no public comments.

**B. Public Hearing for the Evaluation of the Proposed Hillside Elementary School conforming to state regulations – Darren Sylvia, Superintendent**

Public Hearing: California Education Code Section 17211 requires that prior to commencing acquisition of real property for a new school site or an addition to an existing school site, the Board shall evaluate the site at a public hearing using site selection standards. These standards are: *Acreage and Enrollment; Power Lines; Railroad Tracks; Road and Freeway Safety and Noise; Earthquake Faults; Flooding; Above-Ground Storage Tanks; Liquefaction and Landslides; Site Shape; Road Access; Student Road Crossing Safety; Zoning Compatibility; Attendance Area Walking Distance; Joint Use of Public Facilities; Convenient Public Services; Environmental Factors; Easements; Costs and Complications; and Hazard Waste Disposal.* There were no public comments. Barbara Bigelow announced that the Public Hearing was now closed.

**C. California Environmental Quality Act (CEQA) for Hillside Elementary School Project – Darren Sylvia, Superintendent**

This takes into consideration the previous two reports. Seth Waltner asked if the proximity to the canal is an issue. Darren Sylvia said that it does, the Army Core of Engineers will have to sign off on it. Barbara Bigelow asked if this was a copulation of the previous reports. Darren Sylvia said that it was.

**D. Showcase of Schools - Gayle Fain, Principal North Fork School**

Mrs. Cottingham, fifth grade teacher at North Fork School brought 4 of her students to give a presentation. They had to write a story and illustrate it. They modeled their work after Eric Carle. They painted on paper using different strokes and they then cut out the shapes to do their illustration. The topic they had to use was imaginary animals and creatures.

Mrs. Kelly and Mrs. Waltner, 7<sup>th</sup> and 8<sup>th</sup> grade teachers at North Fork School had some of their students come and present what they had experienced when they went to Astro Camp. They were kept very busy with all the classes they took. Here are some of the classes and activities that they got to experience: Wind Mill Class, Rocket Class, Micro Gravity Class, Sky Coasters, Astronomy and Zip Lining. They all had a good time.

Barbara Bigelow asked how many students went and how long did they go for? The students were able to go from September 26-September 28. Fifty-four students were able to go.

**E. Williams Quarterly Reporting, October 2016 – Mr. Darren Sylvia, Superintendent**

Mr. Sylvia reported that there were no complaints filed at this time.

**F. Mandated Child Abuse Reporting Update – Mr. Darren Sylvia, Superintendent**

Mr. Sylvia reported that all employees have met the mandated Child Abuse Reporting requirements.

**G. Waiver Request for School Site Council Statute – Jessica Fairbanks, Principal Spring Valley**

Jessica Fairbanks reported that this is a waiver that needs to be filed every couple of years. Because of the size of Spring Valley School it makes it hard to meet the requirements of the number of people required for a school site council. This waiver needs to be Board approved to change the requirements.

**H. Solar City Power Purchase Agreement Contract – Darren Sylvia, Superintendent**

Mr. Sylvia reported that there was a change order to the solar project which will affect the cost. The change order was made to meet a snow load at North Fork School. Seth Waltner asked if the rate change would cover the cost. Mr. Sylvia said that it would.

**I. School Facility Contract Renewal 2016/2017 – Darren Sylvia, Superintendent**

This is to renew the consultant for the Master Facility Plan and eligibility rates for new enrollment District wide. Currently, we only want to use K-8 for eligibility at the Hillside Elementary site. We don't want to use the high school eligibility, as this will impact Minarets High School. Therefore, this will help us complete the build out at Minarets High School. The renewal will get us through for our final master facilities plan. Claudia Box asked, how long did it take to go through \$10,000. Darren Sylvia said that it took about one year. Barbara Bigelow asked if this is based on enrollment and part generation rate. It is based on both but it is more of a projection. Seth Waltner asked if they knew we were a Charter District. Not at the time of the report.

## 5. VISITORS

*(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)*

Roz Thrapp came and gave the Board a list of all of the organizations who have donated to the schools in the District. And also let them know that there funds are available for future requests. Roz brought pastries to share with all.

## 6. CONSENT AGENDA

A motion was made by Jim McDougald to approve the consent agenda. Claudia Box asked about new teacher hires. She wanted to know how it is decided how they fall on the seniority list when there is more than one person hired on the same day. Mr. Sylvia said that we have procedures in place and criteria that Human Resource follows. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

### A. Consideration of Minutes:

1. September 13, 2016, Regular Meeting

### B. Consideration of Payroll:

1. September 7, 2016, Supplemental Payroll
2. September 30, 2016, Regular Payroll
3. October 6, 2016, Supplemental Payroll

### C. Consideration of Warrants:

1. Register #09/22/2016
2. Register #09/28/2016

### D. Consideration of Employment Staffing List:

1. Personnel #4-2016/2017

### E. Consideration of Certificated Seniority List:

1. Certificated Seniority List

### F. Consideration and Acceptance of Donations and Grants: Jessica Fairbanks, Spring Valley

1. \$100 – Vulcan Materials for Fall Festival
2. \$450 – Children’s Education Foundation, for Scholastic Jr. Subscription
3. \$2900 – Children’s Education Foundation, for FOSS Kit
4. \$350 – Children’s Education Foundation, for materials for Destination Imagination
5. \$1367 – Children’s Education Foundation, for materials for Math Olympiads

### G. Consideration and Acceptance of Grants: Gayle Fain, North Fork School

1. \$1,500 – for TK-5 Music
2. \$1,500 – for 3 plays:
  - 4<sup>th</sup> Grade Days of ‘49
  - 6<sup>th</sup> & 7<sup>th</sup> Grade Shakespeare
  - 8<sup>th</sup> Grade Annual Play

### H. Consideration and Acceptance of Donations: Daniel Ching, Minarets High School Furniture donation from Ponderosa Telephone

1. 1 Desk
2. 5 Round Tables
3. 40 Padded Chairs

**7. DISCUSSION AND ACTION ITEMS**

**A. *Consideration and Approval of Resolution No. 14-2016-2017 In the Matter of The Site Selection Evaluation of Hillside Elementary School Site***

A motion was made by Seth Waltner. Motion seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

**B. *Consideration and Approval of Resolution No. 13-2016/2017 In the Matter of Determining CEQA Compliance for Hillside Elementary School Project.***

A motion was made by Seth Waltner. Motion seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstention: None

Absent: None

**C. *Consideration and Approval of Quarterly Williams Report for October 2016***

A motion was made by Jim McDougald. Motion seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

**D. *Consideration and Approval to apply for a Specific Waiver for School Site Council Statute to require the minimum number of members to be 6 instead of 10 for Spring Valley School.***

A motion was made by Jessie Hutchens. Motion seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

**E. *Consideration and Approval of Solar City Power Purchase Agreement Contract*  
***A motion was made by Seth Waltner. Motion seconded by Jim McDougald. Motion passed unanimously.*****

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

**F. *Consideration and Approval of School Facility Contract Renewal for 2016/2017*  
***A motion was made by Claudia Box. Motion seconded by Seth Waltner. Motion passed unanimously.*****

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

**G. Consideration and Approval of Resolution No. 15-2016/2017 In the Matter of the Opposition to the Proposed Roundabout at Road 225 & 228.**

A motion was made by Claudia Box. Motion seconded by Jessie Hutchens. Lots of discussion ensued, both pros and cons. Motion passed.

Ayes: B. Bigelow; C. Box; J. McDougald; J. Hutchens

Noes: S. Waltner

Absent: None

Abstentions: None

**H. Consideration and Approval of Resolution No. 10-2016/2017 In the Matter of Authorized Signors on Behalf of Chawanakee Unified School District, Minarets Charter High School and Chawanakee Academy Charter.**

A motion was made by Jessie Hutchens. Motion seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

**I. Consideration and Approval of Resolution No. 11-2016/2017 In the Matter of Designating Office Representative or Official Alternate Representative to California Risk Management Authority I Board of Directors.**

A motion was made by Jim McDougald. Motion seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

**J. Consideration and Approval of Resolution No. 12-2016/2017 In the Matter of Designating Office Representative or Official Alternate Representative to California Risk Management Authority II Board of Directors.**

A motion was made by Jim McDougald. Motion seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Walter; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

**K. Consideration and Acceptance of the Proposed Opener's from the Chawanakee Teachers' Association**

A motion was made by Seth Waltner. Motion seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

**8. INFORMATION AND REPORTS - Superintendent's Report – Mr. Sylvia/Principals**  
**Darren Sylvia:** At our next Board meeting we will be discussing and taking action on the purchase lease agreement with Tesoro Viejo Development. Once the purchase agreement is finalized it will go into escrow until the school is built. Therefore, the escrow could be as long as one year. We are currently on schedule on breaking ground on March of 2017 and the school opening in the fall of 2018. Our next step in the December Board Meeting will be taking action on our lease/lease back agreement. This needs to be done before January 1, 2017. Seth Waltner asked if McCaffrey could come to a Board Meeting and provide an update. Darren responded that he will set up a workshop meeting at McCaffrey's office for any of you who wish to attend.

Proud to announce that we received roughly \$18,000 in rural low income funds. These funds are already part of our LEA Plan and budget.

**Gary Talley:** Reported that Manzanita Community Day School has 4 students with one hoping to go back to North Fork School. Chawanakee Academy gained 4 students. Calls have been coming in about the Charter in Merced. Lots of good things are happening.

**Daniel Ching:** Reported that Homecoming Week is next week. Something new this year is Powder Puff Football. Twelve students went to the FFA National Convention. A new Minarets sign has been put up on Road 200 at the entrance to the high school. The sign was created by students. Advertising will be starting on KMJ showcasing Minarets.

**Jessica Fairbanks:** Reported that assessments are done. Interventions are going well. Grades are going in next week. The Fall Festival is Friday, October 21<sup>st</sup>. The Book Fair will be going on next week as well.

**Patrick Wilson:** Reported that Senior Legacies are going well. They have been very rewarding. Students have been thinking outside the box. Parent Ed Tech night will be coming up in November. A new screen has been put up in Room 303.

**Gayle Fain:** Show Case of Schools

**Fred Faysal:** Reported that he and crew are working on the softball seating. The Wylie Ranch will loan us the equipment to get the seating set in place. The goal is the have it done by February.

**9. BOARD MEMBER SUGGESTIONS & COMMENTS**

Barbara: Wanted to know if the Bond Committee still existed. The answer was no, when a new bond is passed a new committee would have to be formed.

**10. ADVANCE PLANNING**

**Board Meeting Dates:**

November 8, 2016	7:00 pm	Minarets High School
December 13, 2016	6:30 pm	North Fork School (Organizational Meeting)
December 13, 2016	7:00 pm	North Fork School (Regular Meeting)

**11. PUBLIC COMMENT RE: CLOSED SESSION ITEMS** (*General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below).*

A motion was made by Jim McDougald to move to closed session at 8:35 P.M. Motion seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

- 12. CLOSED SESSION** *(Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.)*

A. Government Code Section 54957 --Public Employee: Personnel/Staffing/Discipline/Dismissal/Release

B. Conference with Labor Negotiator, Superintendent, Darren Sylvia, CTA Unit

A motion made by Jim McDougald at 9:00 P.M. to move from closed session to open session. Motion seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

- 13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION**  
Barbara Bigelow reported out from closed Session that the District has no openers for negotiations at this time.

**14. ADJOURNMENT**

A motion was made by Claudia Box at 9:02 P.M. to adjourn the meeting. Motion seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

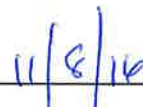
Absent: None

Abstentions: None

Respectfully submitted by: Melanie Burton, Administrative Assistant



Seth Waltner, Clerk



Date