



MINUTES

Regular Meeting of the Board of Trustees

7:00 P.M.

November 8, 2016

Minarets High School

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Board President, Barbara Bigelow.

2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM

After the Pledge of Allegiance it was determined a quorum was established. The following members were present: Barbara Bigelow, Board President; Claudia Box, Vice-President; Seth Waltner, Clerk; Jim McDougald and Jessie Hutchens, members.

Others Present: Darren Sylvia, Superintendent; Melanie Burton, Administrative Assistant; Joannie Lumbra, Business Manager; Gayle Fain, Kim Boatman, Jessica Fairbanks, Sharon Coltra, Bruce Lee, Evan Lee, Ivan Lee and Cheyenne Whitener.

3. ADOPTION OF AGENDA *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Jim McDougald to adopt the agenda. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow, C. Box, S. Waltner, J. McDougald, J. Hutchens

Noes: None

Absent: None

Abstentions: None

4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS

A. Showcase of Schools: Jessica Fairbanks, Principal Spring Valley School

Third grader Ivan Lee from Spring Valley presented his report that he did for Veterans Day to honor his grandfathers who served in the military. He told of some of the things that they did while in service. He is very proud of his grandparents for their service.

Eight graders Cameron Johnston and Phoenix Bedolla from Spring Valley gave a presentation about all that we have as citizens because of the service of our veterans. They gave a list of things that we can do to give back to veterans. Some of the ways we can help are to: donate cash, volunteer, fill a shoe box with miscellaneous items, be a companion for a veteran and many more ways we can help our veterans.

B. Public Hearing on Proposed Adoption of School Facilities Fees on residential and commercial/industrial development: Darren Sylvia, Superintendent

Public Hearing: Study and analysis of school areas for increase on school facility fees. The proposed fees would be levied for the purpose of funding the construction and modernization of school facilities necessary to maintain current educational services to students in the District. We have not changed our fees in over 8 years. This change is imperative to the needs of our schools. Barbara Bigelow asked when this would take effect. Darren Sylvia said it would take effect 60 days after the vote. Seth Waltner asked if we have different developer fees for different areas in the district. Darren said that the fees are the same throughout the entire district. The new increase is for construction over 500 square feet.

At this time there were no public comments and the Public Hearing was closed.

C. *Purchase Lease Agreement for Tesoro Viejo Hillside Elementary Property: Darren Sylvia, Superintendent*

This will be step one in the Hillside Elementary School Project. This is an option agreement, rather than an outright purchase and sale agreement. The option period of the contract runs concurrently with what would usually be a period of due diligence by the District for inspections and certifications of the site. The outside date for exercise of the option is June 30, 2017. At the time for expiration of the option period, the District will have also completed all of its due diligence for the purchase of the site. The purchase price is \$1.8 million determined by the updated appraisal. If close of escrow occurs more than six months after the updated appraisal, it may be necessary to obtain a further update of the appraisal and the purchase price would be tied to any update, whether it stays the same, increase or decreases. The purchase price is paid by a combination of credits against the maximum payment of \$100 million under the settlement agreement and eventual payments to Tesoro Viejo of funds received from the State for the purchase of the site.

D. *Madera-Mariposa Special Education Local Plan Area (SELPA)- Darren Sylvia, Superintendent*

Darren Sylvia reported that we have adopted 2 charters into the SELPA Plan. Therefore, the committee re-wrote the bylaws. The committee wants the county to be in charge of court appointed students. Claudia Box wanted to know where Western Sierra Charter School was at. Darren said that they are an independent Charter under Yosemite Unified.

E. *California Emergency Management Agency (Tree Removal Reimbursement): Darren Sylvia, Superintendent*

We need to appoint the District Superintendent as designee to be able to authorize release of funds for the reimbursement for the tree removal. We will get back roughly 75% from the cost of the removal of the dead trees.

F. *California Risk Management Authority Report (CRMA): Darren Sylvia, Superintendent*

This is an annual report from CRMA. We have requested an evaluation of workman compensation claims. Last year we had no claims for property and liability loss. Most of the student incident reports that were filed happened during recess, sports or PE. We will use JPA to help train staff. We have paid roughly \$125,000 in yearly fees. Claudia Box asked if we have investigators for claims that are filed. Darren Sylvia said, "Yes" that is part of our CRMA fees. Claudia asked if they are raising our rates. Darren said they are for property but lowering the rates for liability.

G. *Grant Award Notification for Title VII, Indian Education: Joannie Lumbr, Business Manager*

Joannie Lumbr reported that we received a grant notification of \$33,716. Claudia Box asked if we will be distributing the money received. Joannie said that we will work with an Indian Ed committee to distribute the money. All of our filing and claim numbers have now been updated, clarified and certified.

H. *Single Plan for Student Achievement for Minarets High School, Minarets Charter High School, North Fork Elementary, Spring Valley Elementary and Chawanakee Academy Charter for 2016/2017 – Jessica Fairbanks*

Minarets High and Minarets Charter have a waiver for their Single Site Plan for Student achievement. Mountain Oaks will be submitting a plan in the spring. WASC will be a factor for them as they are working on getting re accredited. Barbara Bigelow asked if Mountain Oaks was not accredited. At this time they are not.

I. Board Policies – Darren Sylvia, Superintendent

BP2121	BB9321	BP0450	BP0520.2
AR0520.2	E0520.2	BP0520.3	BP3513.3
AR3513.3	AR3516.3	BP3553	AR3553
BP3555	BP4112.2	BP4113	AR4115
AR4222	BP5116.1	AR5116.1	BP5121
AR5121	BP5131.62	AR6158	AR6164.41
BP6179	BP1312.3	AR1312.3	BP3230
AR3230	BP3270	AR3270	AR3440
AR3460	AR3512	BP5145.3	AR5145.3
BP5145.7	AR5145.7	E4112.9, 4212.9, 4312.9	

Darren Sylvia reported that these are the current policy changes. Most of these are mandated policy changes.

5. VISITORS

(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)
There were no visitors at this time.

6. CONSENT AGENDA

A motion was made by Jim McDougald. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Walter; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

A. Consideration of Minutes:

1. October 11, 2016, Regular Meeting

B. Consideration of Payroll:

1. October 31, 2016, Regular Payroll

C. Consideration of Warrants:

1. Register #10/10/2016
2. Register #10/19/2016
3. Register #10/25/2016
4. Register #11/01/2016

D. Consideration of Employment Staffing List:

1. Personnel #5-2016/2017

E. Consideration and Acceptance of Donation: Gayle Fain, North Fork School

1. \$600 – CEF Grant, Academic Pentathlon
2. \$487 – Grizzly Century, Wireless Headphones

- F. Consideration and Acceptance of Donations: Patrick Wilson, Minarets Charter High
 - 1. \$500 – Bill Wagner, Minarets FFA
 - 2. \$2,000 – Matthew C. Wagner TTEE, Minarets FFA
 - 3. \$1,000 – Thomas A DeWitt, Minarets Media
 - 4. \$1,500 – Caners Foundation, Minarets Horticulture
 - 5. \$1,000 – Vulcan, Minarets High School
 - 6. \$250 – Children’s Educational Foundation, Minarets ASB

7. DISCUSSION AND ACTION ITEMS

- A. ***Consideration and Approval of Renewal of East Shore Consulting Services***

A motion was made by Jessie Hutchens. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Absent: None
Abstentions: None
- B. ***Consideration and Approval of Resolution No. 16-2016/2017 In the Matter of the Adoption of School Facility Fees***

A motion was made by Jim McDougald. Motion was seconded by Jessie Hutchens. Seth Waltner asked if we are raising our fees district wide. Darren Sylvia said that yes we are. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Absent: None
Abstentions: None
- C. ***Consideration and Approval of Purchase Lease Agreement for Tesoro Viejo Hillside Elementary Property***

A motion was made by Jim McDougald. Motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Absent: None
Abstentions: None
- D. ***Consideration and Approval of Madera-Mariposa Special Education Local Plan Area (SELPA)***

A motion was made by Seth Waltner. Motion was seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Absent: None
Abstentions: None
- E. ***Consideration and Approval of California Emergency Management Agency Designation of Authorizing Agent on Behalf of CUSD***

A motion was made by Jim McDougald. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Absent: None
Abstentions: None

F. Consideration and Approval of Grant Award Notification for Title VII, Indian Education

A motion was made by Seth Waltner. Motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

G. Consideration and Approval of Single Plan for Student Achievement for Minarets High School, Minarets Charter High School, North Fork Elementary, Spring Valley Elementary and Chawanakee Academy Charter for 2016/2017

A motion was made by Claudia Box. Motion was seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

H. Consideration and Approval of Board Policies First and/or Second Reading

BP2121	BB9321	BP0450	BP0520.2
AR0520.2	E0520.2	BP0520.3	BP3513.3
AR3513.3	AR3516.3	BP3553	AR3553
BP3555	BP4112.2	BP4113	AR4115
AR4222	BP5116.1	AR5116.1	BP5121
AR5121	BP5131.62	AR6158	AR6164.41
BP6179	BP1312.3	AR1312.3	BP3230
AR3230	BP3270	AR3270	AR3440
AR3460	AR3512	BP5145.3	AR5145.3
BP5145.7	AR5145.7	E4112.9, 4212.9, 4312.9	

A motion was made by Seth Waltner. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

I. Consideration and Nomination of Board Member to California School Boards Association Delegate Assembly.

A motion was made by Jim McDougald to nominate Barbara Bigelow for the California School Boards Association Delegate Assembly. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Walter; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

- 8. INFORMATION AND REPORTS - Superintendent's Report – Mr. Sylvia/Principals Darren Sylvia:** Mr. Sylvia reported that all maintenance and transportation teams are now all in uniforms. We had another environmental report from Live Oaks. We are going to have to plant trees on the property at Minarets. We are trying to get a press

release in the Sierra Star for coverage of the Minarets FFA National Championship Team.

Fred Faysal: Fred and his crew have been working hard on lots of projects at all of the sites. Some of the projects include:

North Fork – Backstops fixed and repainted, basketball stops repainted, tennis courts repainted. The lights on the tennis court work you just have to turn the dial to turn them on. Proceeds from the My-Tri paid for the paint for the tennis courts. The solar project is under way.

Spring Valley – The kitchen is complete and is ready for the review that is coming up.

Minarets – A new sign has been put up that was made by the Ag Class. Seating sections are going in at the softball field. It is a work in progress and is looking good. The field should be ready by December 1st. Barbara Bigelow and Claudia Box are part of the committee for the Ag Grant and wanted to make sure that Fred is involved with the plans for the Ag Department. Fred said that he is.

9. BOARD MEMBER SUGGESTIONS & COMMENTS

Claudia Box: Claudia reported that the meeting her and Seth Waltner went to with McCaffrey was productive and very informative.

10. ADVANCE PLANNING

Board Meeting Dates:

December 13, 2016	6:30 pm	North Fork School (Organizational Meeting)
December 13, 2016	7:00 pm	North Fork School (Regular Meeting)

11. PUBLIC COMMENT RE: CLOSED SESSION ITEMS (*General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below.*)

A motion was made by Claudia Box at 8:15 pm to move to closed session. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

12. CLOSED SESSION (*Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.*)

- A. Government Code Section 54957 --Public Employee: Personnel/Staffing/Discipline/Dismissal/Release
- B. Conference with Labor Negotiator, Superintendent, Darren Sylvia, CTA Unit
- C. Government Code Section 54956.8 – Real Estate Negotiation

A motion was made by Claudia Box to reconvene to Open Session at 9:17 pm.

Motion was seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstention: None

13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION

Barbara Bigelow reported out from closed session:

A motion was made to move forward with Real Estate Negotiations for Outback with stipulation and conversations about the facility. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

14. ADJOURNMENT

A motion was made by Jessie Hutchens to adjourn the meeting at 9:20 pm. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

Respectfully submitted by: Melanie Burton, Administrative Assistant



Seth Waltner, Clerk

12/13/14

Date