



Regular Meeting of the Board of Trustees Minutes

P.O. Box 400
North Fork, CA 93643
(559) 877-6209

Tuesday, February 7, 2017
North Fork School

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Board President Barbara Bigelow.

2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM

After the Pledge of Allegiance it was determined a quorum was established. The following members were present: Barbara Bigelow, Board President; Claudia Box, Board Vice-President; Seth Waltner, Clerk; and Jessie Hutchens, member. Member Jim McDougald was absent from the meeting.

Others present: Darren Sylvia, Superintendent; Melanie Burton, Administrative Assistant; Joannie Lumbrá, Business Manager; Gayle Fain, Lana Jackson, Greg Thomas and Gary Talley.

3. ADOPTION OF AGENDA *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Claudia Box to adopt the agenda. The motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Abstentions: None

Absent: J. McDougald

4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS

1. Showcase of Schools, Chawanakee Academy Charter – Gary Talley, Principal
Students from the Advanced Guitar Class from Chawanakee Academy came and played 3 songs. They brought with them the foot stands that were donated by Claudia Box. The students have been competing in competitions and have been invited to play in Sacramento. Some of the members from the Academic Decathlon Team came and brought the medals they had won. They did very well at the competition.

2. Cornerstone Counseling Presentation – Greg Thomas

Greg Thomas came and presented the Board with data collected from students they have seen at the school sites. The counselors usually have too many students to see all of them in one day or sometimes there are more pressing issues that arise on the campuses that need to be taken care of. They do both reactive and proactive services. The counselors work with the Principals and teachers on putting plans together for student interventions. Claudia Box asked how bullying in grades K-8 is being addressed. Greg Thomas said that they address both the victim and the bully. He would like to see more money for counseling services.

3. **School Accountability Report Card (SARC)** – Jessica Fairbanks, Principal

- Chawanakee Academy Charter
- Manzanita Community Day School
- Minarets Charter High School
- Minarets High School
- Mountain Oaks High School
- North Fork Elementary School
- Spring Valley Elementary School

This information is gathered from the Document Tracking System. Claudia Box had several questions that were answered by Jessica Fairbanks regarding the report. Her questions were:

- How is it determined who is economically needy? That information is gathered from Free and Reduced lunches.
- Why is the average teacher salary higher at North Fork? They have the most Veteran teachers.
- The state average for teacher salaries was not listed, why? That was an upload error.
- Minarets Charter High School has a vacated teacher position that was not filled. That position is being held for the Art teacher.
- Questioned the dropout rate at Minarets High School. Minarets High has a great graduation rate.
- Math test scores look like they are going down at Spring Valley and that they are lower than the other sites. Jessica Fairbanks is hoping this is a teacher issue and not a student issue.
- Facility repair status at Mountain Oaks High School only ranked good. It is an old facility. It went from excellent to good with only 1 to 2 issues that needed to be fixed.

4. **Bus Inspection Report/Update** – Fred Faysal, Director MOT

During the bus inspection 7 buses had violations. Six of those were put out of service. They were all repaired that day and put back on the road. Fred Faysal has a plan to work on the bus issues before they become big issues. Offering more in depth training to new mechanic for bus inspections

5. **Master Facilities Plan Report** – Darren Sylvia, Superintendent

- The District operates a total of seven programs on four school sites. The programs consist of two K-8 grade schools, one 9-12 high school, one 9-12 charter high school, one small 9-12 school, one community day school program, and one independent study charter school.
- Three school sites are operating at school site densities consistent with the CDE recommendations.
- CUSD K-12 enrollment will grow up to 81.4%
- Due to the anticipated housing growth, it is expected that student enrollment will significantly increase resulting in a lack of available capacity for all grade levels
- A new K-8 School with a capacity of 612 students to be available in 2018-19

5. **VISITORS**

(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special

accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)

John Johnson, Psychological Counselor from Cornerstone Counseling came and wanted to say that having counselors on the campus' are invaluable to students. He would like to see more counselors on the campuses.

Gayle Fain thanked Fred Faysal for all of his help with driving students home and checking the roads for safety.

6. **CONSENT AGENDA**

A motion was made by Seth Waltner to approve the consent agenda. Motion was seconded by Claudia Box. At this time Seth Waltner wanted to thank Gaynelle Lemmon for all her years of service to the Chawanakee Unified School District.

Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Abstentions: None

Absent: J. McDougald

A. Consideration of Minutes:

1. January 10, 2017, Regular Meeting

B. Consideration of Payroll:

1. January 6, 2017 Supplemental Payroll

2. January 31, 2017 Regular Payroll

C. Consideration of Warrants:

1. Register #01/10/2017

2. Register #01/18/2017

D. Consideration of Employment Staffing List:

1. Personnel #8-2016/2017

2. Request for Leave of Absence of Classified Employee

3. Recognition of Certificated Retirement

E. Consideration and Acceptance of Donations: Gayle Fain, North Fork School

1. \$500 – Kiwanis of Oakhurst, for Drama

2. \$585 – Kiwanis of Oakhurst, for Science Labs

3. \$200 – Kiwanis of Oakhurst, for Art Club

4. \$1,000 – Squirrel Cage Theatre, for Drama/Music

5. \$500 – Women's Club, for Drama/Music

7. **DISCUSSION AND ACTION ITEMS**

A. Consideration and Approval of Resolution No. 18-2016/2017 In the Matter of a Meeting Absence by a Member of the Board of Trustees for a Reason of Hardship

Motion was made by Jessie Hutchens to approve Resolution No. 18-2016/2017. Motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Abstentions: None

Absent: J. McDougald

8. **INFORMATION AND REPORTS** - Superintendent's Report – Mr. Sylvia/Principals
No reports at this time.

9. **BOARD MEMBER SUGGESTIONS & COMMENTS**

Claudia Box wanted to know about the electrical problems at Minarets. She asked what the status of the solar project is at Minarets. Darren Sylvia said that the solar

needs to be inspected. Claudia was unable to attend the Madera County Board Workshop.

10. ADVANCE PLANNING

March 14, 2017	7:00 p.m.	Minarets High School (Media Lounge)
April 04, 2017*	7:00 p.m.	North Fork School
May 09, 2017	7:00 p.m.	Minarets High School (Media Lounge)
June 13, 2017	7:00 p.m.	North Fork School
July 11, 2017	7:00 p.m.	Minarets High School (Media Lounge)
August 08, 2017	7:00 p.m.	North Fork School
September 12, 2017	7:00 p.m.	Minarets High School (Media Lounge)
October 10, 2017	7:00 p.m.	North Fork School
November 14, 2017	7:00 p.m.	Minarets High School (Media Lounge)
December 12, 2017	6:30 p.m.	North Fork School (Organizational Meeting)
	7:00 p.m.	North Fork School (Regular Meeting)

*Meeting was moved to an earlier date Due to scheduling conflict with holidays.

11. PUBLIC COMMENT RE: CLOSED SESSION ITEMS (General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below).

A motion was made by Seth Waltner at 8:20 PM to move to closed session. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Abstentions: None

Absent: J. McDougald

12. CLOSED SESSION (Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.)

A. Government Code Section 54957 --Public Employee: Personnel/Staffing/Discipline/Dismissal/Release

B. Conference with Labor Negotiator, Superintendent, Darren Sylvia, CTA unit

C. Government Code Section 54956.9 --Pending Litigation

A motion was made by Claudia Box to reconvene to Open Session at 8:35 PM.

Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Abstentions: None

Absent: J. McDougald

13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION

Board President, Barbara Bigelow reported out from Closed Session that the Board approved the Leave of Absence of Classified Employee for unpaid leave of absence.

A motion was made by Seth Waltner. Motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Abstentions: None

Absent: J. McDougald

14. ADJOURNMENT

A motion was made by Claudia Box at 8:35 PM to adjourn the meeting. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Abstentions: None

Absent: J. McDougald

Respectfully submitted by: Melanie Burton, Administrative Assistant



Seth Waltner, Clerk

3/14/17

Date