



Special Meeting of the Board of Trustees Minutes

P.O. Box 400
North Fork, CA 93643
(559) 877-6209

6:30 P.M.
December 13, 2016
North Fork School

1. CALL TO ORDER

The meeting was called to order by Darren Sylvia, Superintendent at 6:30 pm.

2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM

Following the Pledge of Allegiance it was determined a quorum was established. The following members were present: Barbara Bigelow, Board President; Claudia Box, Board Vice-President; Seth Waltner, Clerk; Jim McDougald and Jessie Hutchens, members. Others present: Darren Sylvia, Superintendent; Melanie Burton, Administrative Assistant; and Joannie Lumbrá, Business Manager.

3. ADOPTION OF AGENDA *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Barbara Bigelow to adopt the agenda. Motion was seconded by Jim McDougald. Motion carried unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

Superintendent Darren Sylvia swore in re-elected members Jessie Hutchens and Claudia Box.

4. BOARD ORGANIZATION

A. Election of Officers: President, Vice President, Clerk

A Motion was made by Jim McDougald to nominate Barbara Bigelow as Board President. Motion was seconded by Seth Waltner. There were no other nominations. Motion carried unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

At this time Superintendent Darren Sylvia handed the meeting over to Barbara Bigelow.

A motion was made by Jessie Hutchens to nominate Claudia Box as Board Vice-President. Motion was seconded by Jim McDougald. There were no other nominations. Motion carried unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

A motion made by Jessie Hutchens to nominate Seth Waltner as Board Clerk. Motion seconded by Jim McDougald. There were no other nominations. Motion carried unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

A motion was made by Jim McDougald to close the nominations. Motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

B. Election of Representatives to the Executive Board of the Madera County School Boards Association

A motion was made by Claudia Box to nominate Barbara Bigelow to the Executive Board of the Madera County School Boards Association. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

C. Appointment of Member to Committees:

1. Policy Committee: Barbara Bigelow and Jim McDougald

2. Budget Committee: Claudia Box, Seth Waltner and Jessie Hutchens

3. Indian Education Parent Committee: Claudia Box

(Meeting dates for Indian Ed are the last Tuesday of the month at the Community Center)

D. Set Day, Time, & Locations:

1. Regular Board Meetings, Site Council Meetings and Board Retreat

2. Policy Committee

3. Budget Committee

Claudia Box moved to keep the meeting dates the second Tuesday of the month at 7 pm alternating between Minarets High School and North Fork School sites. Adjustments to be made as needed. Motion was seconded by Jessie Hutchens. Motion carried unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: None

Abstentions: None

	<u>Meeting Dates</u>	
January 10, 2017	7:00pm	Minarets High School
February 7, 2017*	3:00pm	North Fork School (Board Workshop)
	7:00pm	North Fork School (Regular Meeting)
March 14, 2017	7:00pm	Minarets High School
April 4, 2017*	7:00pm	North Fork School
May 9, 2017	7:00pm	Minarets High School

June 13, 2017	7:00pm	North Fork School
July 11, 2017	7:00pm	Minarets High School
August 8, 2017	7:00pm	North Fork School
September 12, 2017	7:00pm	Minarets High School
October 10, 2017	7:00pm	North Fork School
November 14, 2017	7:00pm	Minarets High School
December 12, 2017	6:30pm	North Fork School (Organizational)
	7:00pm	North Fork School (Regular Meeting)

*Indicates a schedule change due to holidays.

5. ADJOURNMENT

A motion was made by Jim McDougald to adjourn the meeting at 6:45 pm. The motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

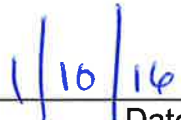
Absent: None

Abstentions: None

Respectfully submitted by: Melanie Burton, Administrative Assistant



Seth Waltner, Clerk



Date