



Regular Meeting of the Board of Trustees Minutes

P.O. Box 400
North Fork, CA 93643
(559) 877-6209

7:00 P.M.
Tuesday, December 13, 2016
North Fork School

1. CALL TO ORDER

The meeting was called to order at 7:00pm by Board President Barbara Bigelow.

2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM

After the Pledge of Allegiance it was determined a quorum was established. The following members were present: Barbara Bigelow, Board President; Claudia Box, Board Vice-President; Seth Waltner, Clerk; Jim McDougald and Jessie Hutchens, members.

Others present: Darren Sylvia, Superintendent; Melanie Burton, Administrative Assistant; Joannie Lumbrá, Business Manager; Gary Talley, Gayle Fain, Shin Green, Jessica Fairbanks, Claudia VandenBergh, Todd Sheller and Daniel Ching.

3. ADOPTION OF AGENDA *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Jim McDougald to adopt the agenda with the addition of an addendum being added to the 1st Interim Report and background was added to the College Readiness Block Grant. Motion was seconded by Jessie Hutchens.

Motion carried unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS

A. Final Bond Issuance Overview – Shin Green

Shin Green came and gave an overview of the Bond Issuance. Here is a summary of the sale of the bonds.

- The District's strong financial position allowed for a strong rating
- The District successfully conducted the sale of the Election of 2005, Series 2016 Bonds
- The first required payment for the Series 2016 Bonds will not occur until 2020
- The Election of 2015, Series 2016 repayment ratio for each dollar borrowed will be 1.43 to 1
- With proceed from the issuance of Election of 2005, Series 2016 GO Bonds, the District has repaid all of its outstanding Series C COP and no longer has any legal obligation for repayments

B. Annual Disclosure of Developer Fees for Fiscal Year 2015/2016: Joannie Lumbrá, Business Manager

Joannie Lumbrá presented the annual disclosure of developer fees as required.

C. First Interim Report/Budget Revision I for 2016-2017: Joannie Lumbra, Business Manager

The District will have a Positive Certification with the 2016/2017 1st Interim submission due to the ability to meet all the projected financial obligations for the current fiscal year and two subsequent years. We have moved from a Qualified to a Positive rating which is the highest rating possible. We have been working with the sites on the budget. We are working on spending down grants and categorical reserves, leaving the general fund alone as much as possible.

D. Lease/Lease Back Agreement for Hillside Elementary School – Darren Sylvia, Superintendent

This is a three party agreement between CUSD/BUSH Construction Company/Tesoro Viejo for the construction of Hillside K-8 School with a not-to-exceed guaranteed maximum price of \$29,383,522. We are looking at ways that we can get the cost down. We are trying to get the price down to \$26,000,000. This money is out of the 100 million that is set aside for building the new schools. We want to be conscious of this money because we know we have other schools to build. Concurrent with the Site Option/Purchase Agreement, the Contractor will lease the Site and Project back to the District pursuant to the Sublease Agreement, under which the District will be required to make lease payments to Contractor for the use and occupancy of the Site, including the Project. In order to ensure that monies sufficient to pay all costs for the Project will be available, the District shall work with Tesoro Viejo to appropriate funds for the Project as provided for in the Settlement Agreement.

E. Lease Purchase Option Agreement Outback Materials Facility – Darren Sylvia, Superintendent

This will allow the District to centralize its services for the entire district. The transportation department and maintenance department will have the ability to serve the growth of our district. The current facility provides a full service shop and district office for the district to focus on its future growth. The fiscal impact is \$100,000 a year to lease. This will go toward the purchase price. The Settlement Agreement will mitigate the cost. This will not impact the general fund.

F. College Readiness Block Grant Plan – Darren Sylvia, Superintendent

The Block Grant provides funding to support District's in their development of preparing students for College. Districts must develop a plan(s) to support these initiatives in order to receive these funds. Our plan breaks down our focus into the following areas:

- Counseling-Guidance
- Math Interventions
- Math Enrichment Programs
- Transitioning from 8th grade to high school
- Career Development
- Dual Credit and Enrichment opportunities

G. Memorandum of Understanding (MOU) State Center Community College District and Chawanakee Unified School District for Dual enrollment course offerings – Darren Sylvia, Superintendent

This agreement would allow CUSD to teach State Community College courses to our current High School Students. The purpose of this option will provide Dual credit courses of CUSD students that will meet High School and College graduation credits. This agreement allows our current teachers to effectively instruct our students using

a college level curriculum for the purpose of our students gaining college credit by passing these courses with a “C” or better. Our current teachers will be required to meet the job requirements of the State Community College to be eligible to instruct this course work. The biggest expense will be the books.

H. Update on Tree Removal – Darren Sylvia, Superintendent

We received reimbursement in the amount of \$18,893 for the removal of the dead trees on CUSD property.

I. Addendum to Agriculture Career Technical Education Incentive Grant – Darren Sylvia, Superintendent

We received and an additional \$10,000. The District would have a responsibility of matching these funds with general fund dollars.

5. VISITORS

(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)

Todd Sheller represented the Children’s Educational Foundation and announced that the foundation has donated \$6,000 to every school site this year. He also presented a check for \$100,000 dollars to the District.

6. CONSENT AGENDA

Motion made by Seth Waltner to approve the consent agenda. The motion was seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

A. Consideration of Minutes:

1. November 8, 2016, Regular Meeting

B. Consideration of Payroll:

1. November 4, 2016, Supplemental Payroll
2. November 30, 2016, Regular Payroll
3. December 6, 2016, Supplemental Payroll

C. Consideration of Warrants:

1. Register #11/10/2016
2. Register #11/22/2016
3. Register #11/30/2016

D. Consideration of Employment Staffing

List: 1. Personnel #6-2016/2017

E. Consideration and Acceptance of Donations: Daniel Ching, Minarets High School

1. \$ 600: Crop Production Services for FFA
2. \$ 500: Edgar S. Macias for Boys Soccer
3. \$ 500: Ponderosa Telephone for Student Awards Program
4. \$ 500: Wonderful Giving for Girls Soccer
5. \$1,500: Andrew Low for FFA National Convention
6. \$5,000: Madera County Ag Booster for FFA National Convention

7. DISCUSSION AND ACTION ITEMS

- A. Acceptance of Annual Disclosure of Developer Fees for Fiscal Year 2015/2016
A motion was made by Jim McDougald to approve. Motion was seconded by Seth Waltner. Seth Waltner asked when the increase in the fees will go into effect. Darren Sylvia said that they will start in February 2017. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- B. Consideration and Approval of First Interim Report/Budget Revision I for 2016-2017
A motion was made by Jim McDougald to approve. Motion was seconded by Claudia Box. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- C. Consideration and Approval of Resolution No. 17-2016/2017 In the Matter of the Lease/Lease Back Agreement for Hillside Elementary School
A motion was made by Seth Waltner to approve. Motion was seconded by Jim McDougald. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- D. Consideration and Approval of Lease Purchase Option Agreement for Outback Materials Facility
A motion was made by Jim McDougald to approve. Motion seconded by Jessie Hutchens. Motions passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- E. Consideration and Approval of College Readiness Block Grant
A motion was made by Seth Waltner to approve. Motion was seconded by Jessie Hutchens. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- F. Consideration and Approval of Memorandum of Understanding between State Center Community College District and Chawanakee Unified School District
A motion was made by Jessie Hutchens to approve. Motion was seconded by Seth Waltner. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None

G. Consideration and Approval of Board Policy 5141.33 First and/or Second Reading
A motion was made by Jim McDougald to approve. Motion was seconded by Claudia Box. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None

H. Consideration and Approval of New Courses of Study, Minarets High School
1. Math 3
A motion was made by Jim McDougald to approve. Motion was seconded by Claudia Box. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None

8. **INFORMATION AND REPORTS** - Superintendent's Report – Mr. Sylvia/Principals
Darren Sylvia thanked Integrated for the gift basket.

9. **BOARD MEMBER SUGGESTIONS & COMMENTS**

Jim McDougald asked if the District had applied for any grants from Chukchansi. We did, we just didn't receive any.

Barbara Bigelow would like to put out a press release about the GO bond rating in the local paper.

10. **PUBLIC COMMENT RE: CLOSED SESSION ITEMS** (*General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below.*)

A motion was made by Jim McDougald at 8:35 pm to move to closed session. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

11. **CLOSED SESSION** (*Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.*)

A. Government Code Section 48900 – et seq. Student Expulsion #15665

(Hearing will be conducted in Closed Session unless otherwise requested by parents/guardians).

B. Government Code Section 54957 - Public Employee: Personnel/Staffing/Discipline/Dismissal/Release

C. Conference with Labor Negotiator - Superintendent, Darren Sylvia, PARS

D. Government Code Section 54956.8 - Real Estate Negotiation

A motion was made by Jim McDougald at 9:05 to move from closed session to open session. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

12. **RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION**

There was no reportable action from Closed Session

13. ADJOURNMENT

A motion was made by Jim McDougald to adjourn the meeting at 9:05 pm. Motion seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

Respectfully submitted by: Melanie Burton, Administrative Assistant



Seth Waltner, Clerk

1/10/16

Date