



P.O. Box 400
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Minutes
Regular Meeting of the
Board of Trustees
7:00 P.M.
Tuesday, August 9, 2016
North Fork School, Board Room

1. CALL TO ORDER

Called to order at 7:00 P.M. by Barbara Bigelow.

2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM

After the Pledge of Allegiance it was determined a quorum was established. The following members were present: Barbara Bigelow, Board President; Claudia Box, Vice-President; member, Jessie Hutchens.

Others present: Darren Sylvia, Superintendent; Melanie Burton, Administrative Assistant; Fred Faysal, Patrick Wilson, Gayle Fain, Melissa Cottingham, Gary Talley and Jessica Fairbanks.

3. ADOPTION OF AGENDA *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Jessie Hutchens to adopt the agenda with the addition of a change to E1, reflecting a change from May 3-5 to April 3-5. And with the addition of G3 to overnight field trips for Minarets. Motion seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow, C. Box, J. Hutchens

Noes: None

Absent: J. McDougald, S. Waltner

4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS

A. 2016-2017 Master School Bus Route - Darren Sylvia, Superintendent; Fred Faysal
The Master Bus Routes were presented for the 2016-2017 school year. An additional route was added to our schedule to accommodate the route that was taken back from Madera County. Chawanakee buses will now transport our own Special Ed students.

B. Minarets Charter School Bus Route Contract – Darren Sylvia, Superintendent
Merced Transportation was contracted to facilitate the shortage of bus drivers. The addition of this charter bus will help facilitate students coming out of the valley. The charter bus will be able to take athletes home in the P.M. as well. Barbara asked what time will the late bus run? The bus will leave at 6:30 P.M., providing transportation to Yosemite Lakes Park and Fresno. Barbara asked, "Where will the stop be in Fresno?" It will be at Sugar Pine and Alluvial by the Pier One. Jessie Hutchens asked, "With the \$68,000 savings from the Special Ed route being taken back from Madera County, are we doing that route now?" Darren Sylvia said that we are doing that route now using our own drivers. That amount has already been deducted from the budget. Jessie Hutchens asked, "What does it cost us to do the Special Ed run?" With the driver, mileage and bus maintenance the cost is around

\$21,000. Claudia Box stated, "Looking at the contract it looks like it covers all concerns most parents would have." By using a Charter Bus it will save the wear and tear on our buses. It frees our drivers up to be able to do our sports run.

C. Overnight Field Trips – Darren Sylvia, Superintendent
Overview of upcoming overnight field trips for the 2016-2017 school year.

D. Cornerstone Counseling – Darren Sylvia, Superintendent
It is part of the LCAP plan to continue with counseling services. We will cut back on some of the days for Minarets. The plan is to bring in our own intern for the 2nd semester. The Cornerstone counselors will work with students' district wide. Jessie Hutchens noted that North Fork has twice the amount of days as other sites. Darren Sylvia said that there is a greater need at that site. We would like to have a bigger impact there with counseling.

5. VISITORS

(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)

Gayle Fain introduced two new teachers who will be teaching at North Fork School. Melissa Cottingham who will be teaching 5th grade and Mary Otterson who will be teaching 6th grade.

6. CONSENT AGENDA

A motion was made by Jessie Hutchens to approve the consent agenda. The motion was seconded by Claudia Box. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

A. Consideration of Minutes:

1. July 19, 2016, Regular Meeting
2. July 22, 2016, Special Meeting

B. Consideration of Payroll:

1. July 15, 2016, Supplemental Payroll
2. July 29, 2016, Regular Payroll

C. Consideration of Warrants:

1. Register #07/19/2016
2. Register #07/27/2016

D. Consideration of Employment Staffing List:

1. Personnel 2

E. Consideration and Acceptance of Overnight Field Trips - Jessica Fairbanks, Spring Valley

1. Catalina, 8th Grade, ~~May 3-5~~ April 3-5
2. Calvin Crest, 6th and 7th Grade, May 2-5

F. Consideration and Acceptance of Overnight Field Trips – Gayle Fain, North Fork

1. Astro Camp, 7th and 8th Grade, Idyllwild, CA, Sept. 19-21
2. Calvin Crest, 6th Grade, October 4-7

G. Consideration and Acceptance of Overnight Field Trips – Daniel Ching, Minarets

1. Show Band to Pacific Grove, Good Old Days Festival, April 7-9
2. Grad Night Trip – May 25

7. DISCUSSION AND ACTION ITEMS

A. Consideration and Approval of Master School Bus Route

A motion was made by Jessie Hutchens. Motion seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

B. Consideration and Approval of Contract with Merced Transportation Company for Minarets Charter School Bus Route

A motion was made by Claudia Box. Motion seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

C. Consideration and Approval of Cornerstone Counseling Services

A motion was made by Jessie Hutchens. Motion seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

D. Consideration and Approval of the Head Start Vending Agreement for the Child and Adult Care Food Program

A motion was made by Claudia Box. Motion seconded by Jessie Hutchens. Claudia Box asked if any changes were made to the contract. Darren Sylvia said that the only change was that the prices went up five cents on breakfast and lunch. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

- 8. INFORMATION AND REPORTS - Superintendent's Report – Mr. Sylvia/Principals**
Darren Sylvia reported that the first part of our audit has been complete. Administrator to teacher ratio had to be explained. With that adjustment we should be fine. We will have some changes to our insurance/health benefits package. We will do an actuary study on that before the year ends. All rooms are clean on campus and ready for the start of the new school year. Our Math teacher has been hired for Minarets High School and a Long term substitute for Special Education has been hired. We are looking forward to our kick-off on August 16th. There will be an article on our new teachers and what's new in the District in the Sierra Star. The lighting retro fit at Minarets, Spring Valley, Mountain Oaks and the District Office has been completed. Barbara Bigelow asked, "What is the status of the solar project?" The project is scheduled to start at Minarets on August 21st and scheduled for North Fork on August 29th. Indian Fair Days (Pow-Wow) was a huge success at Minarets High School.

9. BOARD MEMBER SUGGESTIONS & COMMENTS

Barbara Bigelow announced that the Madera County School Boards meeting will be on August 31st. The Children's Educational Foundation will hold it fundraiser on September 17th at Bandit Town.

Claudia Box had a great time at the Blue Barn Party.

10. ADVANCE PLANNING

September 13, 2016	7:00 p.m.	Minarets High School
October 11, 2016	7:00 p.m.	North Fork School
November 8, 2016	7:00 p.m.	Minarets High School
December 13, 2016	6:30 p.m.	North Fork School (Organizational Meeting)
December 13, 2016	7:00 p.m.	North Fork School (Regular Meeting)

11. PUBLIC COMMENT RE: CLOSED SESSION ITEMS (*General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below.*)

A motion was made by Claudia Box at 7:25 p.m. to move to closed session. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

12. CLOSED SESSION (*Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.*)

Government Code Section 54957 - Public Employee: Personnel/Staffing/Discipline/Dismissal/Release
Government Code Section 54956.8 - Real Estate Negotiation

A motion was made by Claudia Box at 7:45 p.m. to move from closed session to open session. Motion seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens'

Noes: None

Absent: J. McDougald; S. Waltner

13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION

Barbara reported out from closed session:

In the matter of Resolution #4-2016/2017, release of Probationary Classified Employee.

A motion was made by Claudia Box. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

14. ADJOURNMENT

A motion was made by Claudia Box at 8:47 p.m. to adjourn the meeting. Motion seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

Respectfully submitted by Melanie Burton


Board of Trustee


Date