



Regular Meeting of the Board of Trustees Minutes

P.O. Box 400
North Fork, CA 93643
(559) 877-6209

7:00 P.M.
October 10, 2017
North Fork School
33087 Road 228, North Fork, CA 93643

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Board President, Barbara Bigelow.

2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM

After the Pledge of Allegiance it was determined a quorum was established. Member present: Barbara Bigelow, Board President; Claudia Box, Board Vice-President; Seth Waltner, Clerk; Jim McDougald and Jessie Hutchens, members.

Others Present: Darren Sylvia, Superintendent; Joannie Lumbrá, Business Manager; Melanie Burton, Administrative Assistant; Kelli Bryant, Jessica Fairbanks, Lana Jackson, Gayle Fain, Patrick Wilson, Rhonda Corippo, Jared Pierce, Fred Faysal and Daniel Ching.

3. ADOPTION OF AGENDA *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Seth Waltner to adopt the agenda with the addition of item G. The motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstention: None

Absent: None

4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS

A. Williams Quarterly Report, October 2017 – Darren Sylvia, Superintendent
Superintendent Darren Sylvia reported that no findings were reported.

B. State Testing (CAASPP) Results for 2016-2017 – Jessica Fairbanks, Principal
Jessica Fairbanks reported on the State Testing Results. Overall test scores showed that we went up almost 3% in Language Arts but decreased almost 3% in Math. In some grade levels we do really well and in others not so good. Some of the strengths in Language Arts are: listening, reading, and research. One of the main weaknesses in Language Arts is in writing. Some of the strengths in Math are: problem solving and communicating reasoning. Weakness in Math is Concepts and Procedures. Staff is working toward getting test scores up. Events will be rescheduled so that there will be no interference with testing.

C. Update Revision for District LCAP – Jessica Fairbanks, Principal
Jessica Fairbanks brought back the LCAP for the Board to review after a few changes were made.

- D. Contract Renewal for Water & Wastewater Management (JSWWC)
Darren Sylvia would like to maintain the contract with JSWWC for the services to the waste water treatment facility. The agreement lays out the terms and fees for their services. The rates would remain the same as 2016-17 billed on a monthly usage of \$3800 for the 2017-18 year. This also allows the district to maintain and update our compliance requirements for the State Water Board.
- E. Enterprise Fleet Management Piggyback Agreement – Darren Sylvia, Superintendent
The District would like to utilize the allowance given by the (PCC 20118) to contract the services of Enterprise Fleet Management for replacement of our current white fleet. The average age of the vehicles in our white fleet that transport students and staff is 17 years old. At the end of the lease there would be no penalty for wear and tear or mileage on the vehicles. We would be able to keep the vehicle at the end of the lease or we would be able to sell them. Claudia Box asked how we would be paying for the vehicles. Darren Sylvia said that they would be paid for out of the general and charter funds. After careful analysis from Fleet management and our budget committee we would like to replace 24 vehicles in stages and begin with 6 vehicles in 2017-18 school year.
- F. Request for Proposals on Portable Buildings – Darren Sylvia, Superintendent
Chawanakee Unified is accepting sealed Bids/Proposals for 12'x40' DSA Toilet Building & Piggybackable Work for DSA Approved Portable Buildings including Purchase, Lease, Relocation, Dismantle and Removal. The request for bid/proposal is required under state mandate under Public Contract Code 22300. This Piggybackable is only good for portable classrooms.
- G. Showcase of School – Rhonda Corippo, Chawanakee Academy
Principal, Rhonda Corippo presented activities happening at Chawanakee Academy. Lots of things are happening at all sites. STEM activities such as, carrot piano, steam kits, and bridge building. Logo redesign for Mariposa, Merced and Charter School community is happening. Enrollment continues to grow.

5. VISITORS

(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)

No visitors at this time

6. CONSENT AGENDA

A motion was made by Seth Waltner to adopt the Consent Agenda. The motion was seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstention: None

Absent: None

A. Consideration of Minutes:

1. September 12, 2017, Regular Meeting
2. September 26, 2017, Special Meeting

B. Consideration of Payroll:

1. September 26, 2017, Regular Payroll

2. October 5, 2017, Supplemental Payroll
- C. Consideration of Warrants:
 1. Register #09/13/2017
 2. Register #09/27/2017
 3. Register #10/03/2017
- D. Consideration of Employment Staffing List:
 1. Personnel #3-2017/2018
- E. Consideration and Approval of Overnight Field Trip – Daniel Ching, Principal, Minarets
 1. Glissaders Club Backpacking Trip to Chain Lakes, Oct. 13-15, 2017
- F. Consideration and Acceptance of Donations: Rhonda Corippo, Principal, Mountain Oaks High School
 1. Tuffstuff CXT-100 Universal Weight Machine (1)
 2. Stationary Exercise Bicycles (2)
 3. Standing Punching Bag (1)
 4. Set of Heavy Duty Medicine Balls (1)
 5. Benches for Dumbbell Weight Lifting (2)
 6. Elliptical Machine (1)
 7. Free Weights, 10-35 Pounds (10)
- G. Consideration and Approval of Donations – Daniel Ching, Principal
 1. \$2500 - Madera County Ag Boosters, Minarets FFA National Convention
 2. \$1000 – Vulcan Materials Company, Students Promotions and Awards
 3. \$2000 – Thomas & Anna Dewitt, Minarets Media Program
 4. \$10,000 – Spring Valley Ag Boosters, Minarets FFA Club

7. DISCUSSION AND ACTION ITEMS

- A. Consideration and Approval of Quarterly Williams Report for October 2017
A motion was made by Jim McDougald to approve. Motion was seconded by Seth Waltner. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstention: None
Absent: None
- B. Consideration and Approval of Contract Renewal for Water & Wastewater Management (JSWWC)
A motion was made by Claudia Box to approve. Motion was seconded by Seth Waltner. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstention: None
Absent: None
- C. Consideration and Approval of Resolution No. 5-2017/2018 Enterprise Fleet Management
A motion was made by Seth Waltner to approve Resolution No. 5-2017/2018 choosing Option 2. Motion was seconded by Jessie Hutchens. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None
Abstention: None
Absent: None

- D. Consideration and Approval of RFP 2017 District Wide Requirement for a 12' x 40' DSA Toilet Building & Piggybackable Work for DSA Approved Portable Buildings Including, Purchase, Lease, Relocation Dismantle & Removal Issued
A motion was made by Jim McDougald to approve. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstention: None
Absent: None

8. **INFORMATION AND REPORTS** - Superintendent's Report – Mr. Sylvia/Principals
Superintendent Darren Sylvia recognized Fred Faysal, Robin Lawson and Katie Morgan who were honored at the Excellence in Education Awards ceremony.

Jared Pierce, Principal of Hillside Elementary has been working with the architect on the color scheme for the new school. The groundbreaking ceremony has been pushed back until February.

Jessica Fairbanks, Principal of Spring Valley reported that they won their first ever sports tournament in volleyball. Minarets did a great job in hosting the tournament. The Fall Festival at Spring Valley is coming up soon. The enrollment at Spring Valley continues to grow.

Gayle Fain, Principal of North Fork School reported that the Intervention Lab continues to be successful. Last year the focus was on Language Arts this year it will be in Math. Field Day was successful with a sea of green.

Daniel Ching, Principal of Minarets High School reported that FFA is going to Nationals. The FFA Marketing Team will be going for their fourth win. Sports are going well. There is a tentative plan for dual enrollment. The plan would be for students to be able to have 30 credits done before they leave high school. The hope is to implement in the fall.

Kelli Bryant, Special Education Director reported that Special Ed is going well. She is working with Daniel Ching, Claudia Vandenberg and Rhonda Corippo on credit recovery.

Fred Faysal, Director of MOT reported that the Administrative staff has been great to work with. They have been very patient with getting their projects done. The barn is on site at Minarets and construction can start once the septic is done.

9. **BOARD MEMBER SUGGESTIONS & COMMENTS**

Barbara Bigelow would like to see a study of trustee areas. She would like to see it on the next agenda. Barbara would like to hire a consultant to see where we need to go with this.

Claudia Box asked how the heating and cooling system was holding up at North Fork School. Fred Faysal said that it is running the best it has in the last 15 years.

10. **ADVANCE PLANNING**

Board Meeting Dates:

November 14, 2017

7:00 pm

Minarets High School

December 12, 2017 6:30 pm North Fork School (Organizational)
December 12, 2017 7:00 pm North Fork School

- 11. PUBLIC COMMENT RE: CLOSED SESSION ITEMS** (*General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below.*)

A motion was made by Jim McDougald to adjourn to Closed Session at 8:25 PM. The motion was seconded by Claudia Box. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstention: None
Absent: None

- 12. CLOSED SESSION** (*Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.*)

Government Code Section 54957 – Public Employee: Personnel/Staffing/Discipline/Dismissal/Release

A motion was made by Jim McDougald at 9:00PM to adjourn from Closed Session to Open Session. The motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None

- 13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION**
Board President, Barbara Bigelow reported out from Closed Session:

A motion was made by Jessie Hutchens to hire a teacher for Spring Valley School for the remainder of the school year. The motion was seconded by Seth Waltner. Motion passed unanimously.


Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None

- 14. ADJOURNMENT**

A motion was made by Seth Waltner at 9:03PM to adjourn the meeting. The motion was seconded by Jim McDougald. Motion passed unanimously.

Aye: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstention: None
Absent: None

Respectfully submitted by: Melanie Burton, Administrative Assistant


Seth Waltner, Clerk

11/14/17
Date