



Regular Meeting of the Board of Trustee Minutes

7:00 P.M.

Tuesday, May 8, 2018

North Fork School, Board Room

1. CALL TO ORDER

The meeting was called to order by Board President Barbara Bigelow at 7:04 PM.

2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM

After the Pledge of Allegiance it was determined a quorum was established.

Members present: Barbara Bigelow, Board President; Seth Waltner, Clerk; Jim McDougald and Jessie Hutchens, members. Absent: Claudia Box, Board Vice-President.

Other present: Darren Sylvia, Superintendent; Melanie Burton, Administrative Assistant; Joannie Lumbr, Business Manager; Maryann Henry, Human Resource Director; Pamela Glueck, John Glueck, Karra Zamora, Jessica Fairbanks and Lana Jackson.

3. ADOPTION OF AGENDA *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Jim McDougald to adopt the agenda. The motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstentions: None

4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS

A. Showcase of Schools – Special Ed. Department, Kelli Bryant

Kelli Bryant gave a presentation on the Special Education Program. They are currently using the Multi-Tiered Systems of Support.

- Primary prevention includes the steps taken before any problem exists to prevent it
- Secondary prevention involves addressing the symptoms of a problem as soon as possible to reduce the effects of the problem
- Tertiary prevention includes providing long-term intervention for a problem to lessen the effects.

B. MCOE Award of Excellence – Grant Sturm

Grant Sturm presented certificates to the 7th and 8th grade North Fork Pentathlon Teams. Both teams took 1st Place at the Academic Pentathlon. The eight grade team got first place 2 years in a row. The Minarets Volleyball team was also presented with the Madera County Board of Excellence Award.

C. Mono Nation Presentation Partnership with Boy's & Girls' Clubs of America Native Services – Mono Nation Representative

The Mono Nation would like to initiate a Facilities Use Agreement and an MOU with Chawanakee Unified to provide an afterschool enrichment program for Native and Non Native students. The Mono Nation have partnered with the Boys and Girls Clubs of America Native Services. Both entities are working on securing grants for the program. The program would be 5 days a week 10 months out of the year. Background checks

will be done annually on all employees and volunteers. Safety Plans and audit reports will be provided to the District.

D. Waiver Request for School Site Council Statute – Jessica Fairbanks, Principal
Spring Valley School has to renew their waiver for School Site Council Statute every 2 years. The request is for 6 members instead of the required 10. Spring Valley School has low enrollment numbers and a smaller number of staff members.

E. Single Site Plan for Student Achievement – Jessica Fairbanks, Principal

- Chawanakee Academy Charter
- Manzanita Community Day/Mountain Oaks High School
- North Fork School
- Spring Valley School

The Single Plan for Student Achievement is a plan of actions to be taken to raise academic performance of students and improve the school's educational program. This Plan is reviewed on an annual basis. All the plans have been updated with current expenditures. New plans have been made for MOHS and Manzanita. Seth Waltner asked if Hillside had to have one. Jessica said at this time they don't.

F. 2018-2018 Designation of CIF Representatives to League – Darren Sylvia, Superintendent

This is part of the CIF mandate that Districts are required to submit representative's names. Principal Daniel Ching will be our voting member.

G. Bid Award of Project RFP #12-2018 School Bus Fleet – Darren Sylvia, Superintendent
The District received bids for Project RFP #12-2018: School Bus Fleet Management, Planning and Leasing proposal and has reviewed all bid materials. The District intends to award the Contract to the responsible bidders who submit the lowest responsive bid(s) by line item or total. The District received 2 qualified bids. The District staff has recommended the vendor Transportation Services Co. to be awarded Project #12-2018. The fiscal impact is not to exceed \$130,000 annually. These funds are set aside as part of our deferred vehicle allotment over the past three years for bus replacement. The lease option provides the District greater flexibility to our cash flow.

H. Staffing Request/Changes for 2018-19 School Year – Darren Sylvia, Superintendent
Staff is seeking Board approval to increase nursing, psychological, and special educational services to students. In addition, hire a full-time Behaviorist; add 2 part time music instructors, and increase hours of our 4 utility/grounds staff. Add we would create a stipend for Health aide duties. These services are currently outlined in our 2018-19 Board Goals as well as our Local Control Plan recommendations. These direct services will provide a much needed boost to support our at risk populations.

I. Board Policies – Darren Sylvia, Superintendent

BP0420.4	BP1325	BP3100
BP3515.7	AR3517	BP4200
AR4200	BP5144	BP5144.1
AR5144.1	AR5148.2	BP6146.1
BP4119.21/4219.21/4319.21		AR4144/4244/4344
BP1312.3	AR1312.3	AR3230
AR3514.2	BP3551	AR3551
BP3553	AR3553	AR4261.1
BP5022	AR5022	BP5145.6

E5145.6	BP6162.5	BP6171
AR6171	BP4111/4211/4311	BP4119.11/4219.11/4319.11
AR4119.11/4219.11/4319.11		AR4161.1/4361.1
AR4161.8/4261.8/4361.8		

Recommendations made from the policy committee for current policy revisions and updates for December 2017 and March 2018.

5. VISITORS

(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)

Pam Glitch was there to ask that the Board consider using Inclusive (universal access structures) playground equipment when installing at Hillside Elementary.

Greg Thomas from Cornerstone Counseling reported on services in the District. He reported that the majority of time is spent with students with emotional needs. He said that a crisis intervention person is needed on campus, whether it is with Cornerstone or with someone else.

6. CONSENT AGENDA

A motion was made by Jim McDougald with the addition of the updated employee staffing list to approve the Consent Agenda. The motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstentions: None

A. Consideration of Minutes:

1. April 10, 2018, Regular Meeting

B. Consideration of Payroll:

1. April 14, 2018, Supplemental Payroll

2. April 30, 2018, Regular Payroll

C. Consideration of Warrants:

1. Register #04/10/2018

2. Register #04/17/2018

3. Register #04/24/2018

D. Consideration of Employment Staffing List:

1. Personnel #9-2017/2018

E. Consideration and Acceptance of Donation – Jared Pierce, Principal

1. \$1,200 – California Fertilizer Foundation, (North Fork School Garden)

7. DISCUSSION AND ACTION ITEMS

A. Consideration and Approval of Partnership and MOU with Mono Nation

A motion was made by Jim McDougald to approve. The motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstentions: None

- B. Consideration and Approval to Apply for a Specific Waiver for School Site Council Statute to require the minimum number of members to be 6 instead of 10 for Spring Valley School

A motion was made by Jessie Hutchens to approve. The motion was seconded by Jim McDougald. The motion passed unanimously.

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstentions: None

- C. Consideration and Approval of Single Site Plan for Student Achievement for:

- Chawanakee Academy Charter
- Manzanita Community Day/Mountain Oaks High School
- North Fork School
- Spring Valley School

A motion was made by Jim McDougald to approve. The motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstentions: None

- D. Consideration and Approval of League Representatives to CIF

A motion was made by Seth Waltner to approve Daniel Ching to be the CIF representative. The motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstentions: None

- E. Consideration and Approval of Award of Project #12-2018 Bus Fleet Management

A motion was made by Jessie Hutchens to award bid to Transportation Services Co. The motion was seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstention: None

- F. Consideration and Approval of Staffing/Changes for 2018-19 School Year

A motion was made by Seth Waltner to move the staffing/changes to Closed Session. The motion was seconded by Jessie Hutchens. The motion passed unanimously

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstentions: None

- G. Consideration and Approval of Board Policies First and Second Reading

BP0420.4

BP1325

BP3100

BP3515.7

AR3517

BP4200

AR4200

BP5144

BP5144.1

AR5144.1

AR5148.2

BP6146.1

BP4119.21/4219.21/4319.21	AR4144/4244/4344
BP1312.3	AR1312.3
AR3514.2	BP3551
BP3553	AR3553
BP5022	AR5022
E5145.6	BP6162.5
AR6171	BP4111/4211/4311
AR4119.11/4219.11/4319.11	BP4119.11/4219.11/4319.11
AR4161.8/4261.8/4361.8	AR4161.1/4361.1

A motion was made by Jessie Hutchens to approve. The motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstentions: None

8. **INFORMATION AND REPORTS** - Superintendent's Report – Mr. Sylvia/Principals
 None at this time

9. **BOARD MEMBER SUGGESTIONS & COMMENTS**
 None at this time

10. **ADVANCE PLANNING**

June 13, 2018*	7:00 p.m.	Minarets High School (Media Lounge)
June 26, 2018	7:00 p.m.	North Fork School (Board Room)
August 14, 2018	7:00 p.m.	Minarets High School (Media Lounge)
September 11, 2018	7:00 p.m.	North Fork School (Board Room)
October 09, 2018	7:00 p.m.	Minarets High School (Media Lounge)
November 13, 2018	7:00 p.m.	North Fork School (Board Room)
December 11, 2018	6:30 p.m.	Minarets High School (Organizational Meeting)
December 11, 2018	7:00 p.m.	Minarets High School (Media Lounge)

***NOTE DATE CHANGE**

OPEN HOUSE DATES:

May 10, 2018	5:00 p.m.	Spring Valley School
May 22, 2018	6:30 p.m.	Senior Scholarship Night
May 24, 2018	6:30 p.m.	Minarets High School
May 31, 2018	5:30 p.m.	North Fork School

GRADUATION DATES:

June 1, 2018	5:00 p.m.	K & 8 th Grade Chawanakee Academy Charter
June 1, 2018	7:00 p.m.	12 th Grade Chawanakee Academy Charter
June 4, 2018	7:00 p.m.	8 th Grade North Fork School
June 5, 2018	10:00 a.m.	Kindergarten, Spring Valley School
June 5, 2018	7:00 p.m.	8 th Grade Spring Valley
June 6, 2018	9:00 a.m.	Kindergarten, North Fork School
June 6, 2018	7:30 p.m.	Minarets High School
June 7, 2018	11:00 a.m.	Mountain Oaks High School

11. **PUBLIC COMMENT RE: CLOSED SESSION ITEMS** (*General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below.*)

A motion was made by Seth Waltner at 8:00 PM to move to Closed Session. The motion was seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstentions: None

- 12. CLOSED SESSION** *(Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.)*

A. Government Code Section 54957 - Public Employee: Personnel/Staffing/Discipline/Dismissal/Release

A motion was made by Jim McDougald at 8:37 PM to reconvene to Open Session.

The motion was seconded by Seth Waltner. Motion passed unanimously

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstentions: None

- 13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION**

Board President Barbara Bigelow reported out from Closed Session:

A motion was made by Seth Waltner to approve Item F, Staffing/Changes for 2018-2019 School Year. The motion was seconded by Jim McDougald. The motion passed unanimously.

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstentions: None

- 14. ADJOURNMENT**

A motion was made by Jessie Hutchens at 8:38 PM to adjourn the meeting. The motion was seconded by Jim McDougald. The motion passed unanimously.

Ayes: B. Bigelow; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Absent: C. Box

Abstentions: None

Respectfully Submitted by: Melanie Burton, Administrative Assistant



Seth Waltner, Clerk



Date