



Regular Meeting of the Board of Trustee Minutes

7:00 P.M.

Tuesday, March 13, 2018

North Fork School, Board Room
33087 Road 228, North Fork, CA 93643

1. **CALL TO ORDER**

The meeting was called to order by Board President, Barbara Bigelow at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM**

After the Pledge of Allegiance it was determined a quorum was established.

Members present: Barbara Bigelow, Board President; Claudia Box, Board Vice-President; Seth Waltner, Clerk and Jessie Hutchens, Member. Member Jim McDougald was absent from the meeting.

Others present: Darren Sylvia, Superintendent; Joannie Lumbrá, Business Manager; Melanie Burton, Administrative Assistant; Maryann Henry, Human Resource Director; Kelli Bryant, Jessica Fairbanks, Michelle Dungan, Jared Pierce, David Cicoletti, Rhonda Corippo and Patrick Wilson.

3. **ADOPTION OF AGENDA** *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Seth Waltner to adopt the agenda with the addition of adding an item to Closed Session and a change to the Advanced Planning dates, changing the date of the June 12th meeting to June 13th. The motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Absent: J. McDougald

Abstentions: None

4. **PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS**

A. Showcase of Schools – Mountain Oaks High School, Rhonda Corippo

Rhonda Corippo and Dave Cicoletti gave an overview of classes and projects at Mountain Oaks High School. Some of the projects they have been working on this year include nature studies, volunteering at the food bank, improving the green house and the Eagle Mountain Café. The students have been busy expanding their menu at the Café. One of the many experiences the students have gained is being able to take a Culture Monitoring Class, earning a certificate after completion. The 8th graders at North Fork School are working together with the students at Mountain Oaks to put on a production of the Lion King.

B. Public Hearing for Manzanita Community Day School Waiver – Darren Sylvia, Superintendent

Public Hearing was opened. This public hearing was to give information for the renewal for the Manzanita Community Day School Waiver for grades 4-12. There were no public comments. Public Hearing was closed.

C. Second Interim Report for 2017/2018 – Joannie Lumbrá, Business Manager

Joannie Lumbra presents the Second Interim Report along with the budget revisions. The District will have a positive certification with the 2017/18 2nd Interim submission due to its ability to meet all the projected financial obligations for the current fiscal year and two subsequent years. The general fund is projected to have a healthy ending fund balance enabling us to meet payroll obligations without the issuance of a TRANS in the 2018/19 fiscal year. We expect continued improvements in operating policy to aid in improved budgetary practices and efficiencies in the District.

D. Specific Waiver for Mountain Oaks High School and Manzanita Community Day School Site Councils - Rhonda Corippo, Principal

Manzanita Community Day School and Mountain Oaks High School will now receive federal funding. Board approval is needed to apply for State waiver for Site Council.

E. School Safety Resolution No. 13-2017/2018 – Darren Sylvia, Superintendent

This resolution was submitted by CSBA to establish School Safety. This resolution is asking for more help to be able to provide better school safety for students and staff.

F. Change of Dates for CUSD Events

1. Spring Valley Open House – May 10, 2018
2. North Fork Open House – May 31, 2018
3. Mountain Oaks Graduation – June 7, 2018

Dates reflect the changes made to the upcoming events.

G. Sunshine Openers (CTA) – Darren Sylvia, Superintendent

Both CTA Sunshine proposals and District proposals were received. The sunshine proposals are: 1. Article 23 – Salaries: 8% raise over the 2 years (4% 2018-2019) (4% 2019-2020). 2. Article 23 – Salaries: 23.3 Longevity (Incentive to retain teachers). 3. Stipends

District Proposals: Leaves-Article 21: 21.5.4 Leaves without pay for child bearing preparation and Child Rearing. 2. Leaves-Article 21: 21.8.4 Duration of Leaves. 3. Class Size-Article 24: 24.1 Stipend for Class Size Overage.

5. VISITORS

(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)
There were no visitors.

6. CONSENT AGENDA

A motion was made by Jessie Hutchens to approve the Consent Agenda and seconded by Seth Waltner. Motion passed unanimously. At this time Superintendent Darren Sylvia introduced new hires: Human Resource Director, Maryann Henry; Principal North Fork School, Michelle Dungan; Hillside Elementary School Teachers, Samantha Alvarez, Analia Cutts, Kristi DeBernardi, Brooklyn Fuson and Hillside Secretary, Lisa Lorenzana.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Absent: J. McDougald

Abstentions: None

- A. Consideration of Minutes:
 - 1. February 13, 2018, Special Meeting
 - 2. February 13, 2018, Regular Meeting
- B. Consideration of Payroll:
 - 1. February 28, 2018 Regular Payroll
- C. Consideration of Warrants:
 - 1. Register #02/20/2018
 - 2. Register #03/01/2018
 - 3. Register #03/07/2018
- D. Consideration of Employment Staffing List:
 - 1. Personnel #7-2017/2018
- E. Consideration and Approval of Overnight Field Trip – Daniel Ching, Principal
 - 1. Oregon Shakespeare Festival in Ashland Oregon, August 24-27, 2018
 - 2. International Advanced Drama trip to London England, Spring Break 2019
- F. Consideration and Acceptance of Donations – Daniel Ching, Principal
 - 1. \$1,000 – Wonderful Giving, FFA
- G. Consideration and Acceptance of Donations – Rhonda Corippo, Principal
 - 1. \$600 – Kiwanis of Oakhurst, PE Equipment
 - 2. \$750 – Kiwanis of Oakhurst, Drama

7. DISCUSSION AND ACTION ITEMS

- A. Consideration and Approval of District Superintendent Contract, July 1, 2018 through June 30, 2022
A motion was made by Jessie Hutchens to approve the contract and seconded by Seth Waltner. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens
Noes: None
Absent: J. McDougald
Abstentions: None
- B. Consideration and Approval of Specific Waiver for Mountain Oaks High School and Manzanita Community Day School Site Councils
A motion was made by Seth Waltner to approve and seconded by Claudia Box. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens
Noes: None
Absent: J. McDougald
Abstentions: None
- C. Consideration and Approval of School Safety Resolution No. 13-2017/2018
A motion was made by Seth Waltner to approve and seconded by Claudia Box. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens
Noes: None
Absent: J. McDougald
Abstentions: None
- D. Consideration and Approval of Change of Dates for CUSD Events
 - 1. Spring Valley Open House – May 10, 2018
 - 2. North Fork Open House – May 31, 2018
 - 3. Mountain Oaks Graduation – June 7, 2018

A motion was made by Claudia Box to approve and seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Absent: J. McDougald

Abstentions: None

- 8. INFORMATION AND REPORTS - Superintendent's Report – Mr. Sylvia/Principals**
Mr. Sylvia reported on the progress of the construction of Hillside Elementary School. We are still on our timeline for completion. Trees, blacktops and fencing will be in place before the start of school. Seth Waltner wanted to make sure we will have a place for all of our new hires. Darren Sylvia said that we will have a contingency plan in place. Seth also wanted to know if there was a plan for the continued construction of the school once students are on campus. Darren said that it would be fenced off to students.

Jessica Fairbanks reported that Monday Night School is going well at Spring Valley. Many field trips are coming up including 6th grade to Calvin Crest and this year the 7th and 8th grade classes will combine to go to Catalina. Spring Valley students worked with students at Minarets to submit 4 videos to the Slick Rock Competition.

Daniel Ching continues to work on Dual enrollment classes. Coming up is Life After High School in which students have the opportunity to meet with different businesses. Baseball is off to a good start. The track team has been able to practice on the new track.

Patrick Wilson gave a shout out to Juan Ortiz on the completion of the yearbook. Minarets had over 50 submissions to the Slick Rock Competition.

Jared Pierce reported that the students did very well at the Pentathlon Competition. The students worked very hard for their achievements. Focus is now on testing that is coming up. The staff at North Fork School is great to work with.

9. BOARD MEMBER SUGGESTIONS & COMMENTS

Seth Waltner asked if the new hires were going to be on the next personnel list. Mr. Sylvia said they would be added to the next personnel list. We wanted to make sure we had their letters of intent first.

Barbara Bigelow let the Board know that they are invited to attend the Fresno County School Boards Association Meeting.

10. ADVANCE PLANNING

April 10, 2018	7:00 p.m.	Minarets High School (Media Lounge)
May 08, 2018	7:00 p.m.	North Fork School (Board Room)
June 12, 2018	7:00 p.m.	Minarets High School (Media Lounge)
June 26, 2018	7:00 p.m.	North Fork School (Board Room)
August 14, 2018	7:00 p.m.	Minarets High School (Media Lounge)
September 11, 2018	7:00 p.m.	North Fork School (Board Room)
October 09, 2018	7:00 p.m.	Minarets High School (Media Lounge)
November 13, 2018	7:00 p.m.	North Fork School (Board Room)
December 11, 2018	6:30 p.m.	Minarets High School (Organizational Meeting)
December 11, 2018	7:00 p.m.	Minarets High School (Media Lounge)

- 11. PUBLIC COMMENT RE: CLOSED SESSION ITEMS** *(General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below).*

A motion was made by Seth Waltner at 9:10 pm to move to Closed Session and seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Absent: J. McDougald

Abstentions: None

- 12. CLOSED SESSION** *(Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.)*

A. Government Code Section 54957 - Public Employee: Personnel/Staffing/Discipline/Dismissal/Release

B. Conference with Labor Negotiator - Superintendent, Darren Sylvia, CTA unit (Proposal)

C. Government Code Section 54956.8 - Real Estate Negotiation, CAL Water

A motion was made by Seth Waltner at 10:09 pm to reconvene to Open Session and seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Absent: J. McDougald

Abstentions: None

- 13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION**

Barbara Bigelow reported out from Closed Session:

A motion was made by Seth Waltner to approve Resolution No. 14-2017/2018 in the Matter of the Decision of Non-Reelection of Probationary Certificated Employee. The motion was seconded by Claudia Box. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Absent: J. McDougald

Abstentions: None

A motion was made by Seth Waltner to approve the Memorandum of Understanding between Chawanakee Unified School District and the Chawanakee Teachers Association. The motion was seconded by Claudia Box. Motion passed unanimously.

1. Effective July 1, 2018, the beginning of the 2018/2019 school year, the District will provide all certificated personnel at 2% bonus (off of salary schedule) no later than September 30, 2018.
2. Effective July 1, 2019, the District will increase the Certificated Salary Schedule by 2%, no later than August 30, 2019.
3. Effective on or about October 1, 2018, the District will increase its contribution to Health and Welfare Benefits by \$600.00, which brings maximum up to \$10,000.00 per year. This will coincide with the beginning of the new year for coverage for employees.
4. Any Certificated employee who notifies the District by the close of business, April 3, 2018 (4:30 p.m.) a written notice of retirement, effective June 30, 2018, which is non-revocable, will receive the following benefit:
 - Three equal payments of \$10,000.00, payable in
 - June 2018, June 2019, and final payment June 2020.
 - Maximum amount of \$30,000.00 per retiree.
5. The District and Association agree to finalize contract language regarding, class size, compensation regarding exceeding class size and Family Medical Leave parameters no later than August 30, 2018.

Board Meeting Minutes

March 13, 2018

6. The District and Association agree to change language on Article 23.2.2 an award the maximum years of service from (7) to ten (10) years of credentialed service.

7. The District and Association agree to complete work on stipend allocations and job descriptions for stipends, no later than August 30, 2018.

Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Absent: J. McDougald

Abstentions: None

14. ADJOURNMENT

A motion was made by Jessie Hutchens to adjourn the meeting at 10:10 pm. and seconded by Seth Waltner. The motion passed unanimously.


Ayes: B. Bigelow; C. Box; S. Waltner; J. Hutchens

Noes: None

Absent: J. McDougald

Abstentions: None

Respectfully Submitted by: Melanie Burton, Administrative Assistant



Seth Waltner, Clerk

4/10/18

Date