



Regular Meeting of the Board of Trustees Minutes

P.O. Box 400
North Fork, CA 93643
(559) 877-6209

7:00 P.M.
Tuesday, June 13, 2018
Minarets High School

1. CALL TO ORDER

The meeting was called to order by at 7:00 p.m. by Board President, Barbara Bigelow.

2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM

After the Pledge of Allegiance it was determined a quorum was established.

Members present: Barbara Bigelow, Claudia Box and Jessie Hutchens.

Members Absent: Jim McDougald; Seth Waltner

Others Present: Darren Sylvia, Superintendent; Melanie Burton, Administrative Assistant; Joannie Lumbra, Business Manager; Maryann Henry, Human Resource; Jessica Fairbanks, Kelli Bryant, Michelle Dungan, Jared Pierce, Fred Faysal, Patrick Wilson, Rhonda Corippo

3. ADOPTION OF AGENDA *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Jessie Hutchens to adopt the agenda. The motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

Abstentions: None

4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS

A. Public Hearing: Local Control Accountability Plan (LCAP) District-Jessica Fairbanks

Public Hearing was opened up at 7:03

Jessica Fairbanks gave an overview of the Local Control Accountability Plan with the goals for 2018-2019. The base funding is \$7,433,236 and the Supplemental and Concentration dollars are \$836,586. The eight priorities are:

- Basic Condition
- Academic Standards
- Course Access
- Student Achievement
- Other Outcomes
- Parent Involvement
- Student Engagement
- School Climate

B. Public Hearing: Local Control Accountability Plan (LCAP) Minarets Charter-Patrick Wilson

Patrick Wilson gave an overview of the Local Control Accountability Plan for Minarets Charter High School. The base funding is \$2,568,168 and the Supplemental and Concentration dollars are \$161,443. Some of the priorities include:

- Basic Condition
- Academic Standards
- Course Access
- Student Achievement
- Other Outcomes
- Parent Involvement
- Student Engagement
- School Climate

C. Public Hearing: Local Control Accountability Plan (LCAP) Chawanakee Academy Charter- Rhonda Corippo

Rhonda Corippo gave an overview of the Local Control Accountability Plan for Chawanakee Academy Charter. The base funding is \$1,633,652 and the Supplemental and Concentration dollars are \$138,510. Some of the priorities include:

- Basic Condition
- Academic Standards
- Course Access
- Student Achievement
- Other Outcomes
- Parent Involvement
- Student Engagement
- School Climate

Public Hearing was closed at 7:21 p.m.

D. Public Hearing: 2018-2019 District Budget- Joannie Lumbr, Business Manager

Public Hearing was open at 7:22 p.m.

Joannie Lumbr presented the proposed budget for the 2018-2019 school year. The general fund is projected to be net positive with ending fund balance of approximately \$2.5 million enabling us to meet payroll obligations without the issuance of a TRANS and maintaining an \$800K Reserve for Economic Uncertainty in fiscal year 18/19.

Charter Fund is projected to be net deficit and have an encroachment on the General Fund of \$192K.

List of following assumptions:

- Flat ADA based upon 17/18 P2 actuals
- Now new revenues (with decreased Federal Funding)
- Increased retirement contributions
- Certificated non-mgt - 2% bonus + H&W cap of \$10,000 from \$9,400
- Classified – 3% increase to salary schedule
- Proposed changes to square classified salary schedules
- New staff positions which align to district and LCAP goals

Due to the spending down of categoricals, reduced Federal Funds, and heavily charging out direct expenses to the Charters, multi-year projections show encroachments to the General Fund; thus projecting Fund [01] will be deficit spending in FY20/21 if Charter Revenues and Expenditures do not level out.

Projected bottom line increase to Total Districts Funds by \$8,396 in FY 2018/19. This increase is a direct result of charge backs to the Charters and reduction in General Fund Expenditures.

Public Hearing was closed at 7:53 p.m.

E. Quarterly Report of Investments – Joannie Lumbrá, Business Manager

Joannie Lumbrá presented the quarterly report of investments from Madera County. All Chawanakee Unified School Districts funds are deposited in the Madera County Treasury. Chawanakee Unified is included in the Madera County Comingled Investment Pool.

F. Application for Funding for the Consolidated Application- Jessica Fairbanks

Jessica Fairbanks presented the application for Funding for the Consolidated Application. The LEA is required to review and receive approval of the Application for Funding selections with their local governing board. Chawanakee Unified has submitted to receive funding for the Title I, II, IV. Board approval is needed to apply.

G. Madera County School Boards Association Approval of Proposed 2018-2019 Budget-Darren Sylvia, Superintendent

Darren Sylvia presented the Madera County School Boards Association 2018-2019 Budget. Board members must ratify the 2018-2019 budget, and then MCSBA will have an operational budget beginning July 1, 2018.

H. Contract Renewals – Darren Sylvia, Superintendent

- **MCOE Educational Resource Services**
- **Interquest Detection Canines of Central Valley**

Darren Sylvia presented Contract Renewals:

The Madera County Office of Education Service Agreement is for the use of their educational library. These resources are available to all Chawanakee Academy families and district instructional staff.

Interquest Canine Services detection program is a deterrent for our students who bring contraband onto our campuses. As part of our safety recommendations for our local control action plan (LCAP).

I. Revised 2018-2019 Classified/Classified Management/Classified Confidential Salary Schedule reflective of 3% increase- Maryann Henry, Director of Human Resource

Maryann Henry presented the classified salary schedule. Currently all classified salary schedule groups are not consistent through each step and column. Columns have been updated and extended out to 10 years and longevity has been adjusted. At this time we would like to update Classification Titles and Ranges to have the capability to place staff based on experience. Salary schedules for all classified groups have been updated for the 2018-2019 fiscal year to reflect 3% increase, squaring of the step and columns for consistency, and updated titles and ranges. Estimated increase of \$69,000 this includes 3% increase and squaring of the salary schedule. Claudia Box asked if this included the cafeteria manager. Darren Sylvia said that it reflects all classified staff.

J. Facility Financing Agreement with Tesoro Viejo and Chawanakee Unified School District-Darren Sylvia, Superintendent

Darren Sylvia presented the Facility Financing Plan for the Hillside Elementary School at Tesoro Viejo. Seeking board approval between Chawanakee Unified and Tesoro Viejo, Inc. The parties entered into certain Settlement Agreement along with a Supplemental

Agreement and a Second Supplemental Agreement. Section 4.3 of the Settlement Agreement provides for a sharing burden of preparation toward all costs equally and as necessary to provide for and construct the School Facilities. The Facilities Financing Plan for the Hillside Elementary School outline the following Articles:

Article 1: Compliance with State Funding

Article 2: Compliance with the Construction of Project Funding

Article 3: Compliance with Funding Sources

Article 4: Joint Use Agreements

Article 5: Term of Agreement

All cost of the Financing Plan will be credited towards the Settlement Agreement Max Price \$20K/lot = of \$100 million.

K. Revisions to the 2018-2019 and 2019-2020 School Calendars-Darren Sylvia, Superintendent

Darren Sylvia presented that it was recommended by staff and CTA to move the teacher work day from the day after the last day of school to the Monday returning from Christmas break when students are still on break.

5. VISITORS

(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)

Fred Faysal thanked everyone for all of their support through the years. He also gave a quick run-down on projects that are in the works for completion for his predecessor.

6. CONSENT AGENDA

A motion was made by Jessie Hutchens to pull Item A1 and A2 and approve the Consent Agenda. The motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

Abstentions: None

A. Consideration of Minutes:

1. May 8, 2018, Special Board Minutes
2. May 8, 2018, Regular Board Minutes

B. Consideration of Payroll:

1. March 29, 2018, Regular Payroll, revised
2. April 30, 2018, Regular Payroll, revised
3. May 4, 2018, Supplemental Payroll
4. May 31, 2018, Regular Payroll

C. Consideration of Warrants:

1. Register #05/01/2018
2. Register #05/10/2018
3. Register #05/17/2018
4. Register #05/23/2018
5. Register #05/30/2018

- D. Consideration of Employment Staffing List:
 - 1. Personnel #10-2017/2018
- E. Consideration and Approval of Overnight Field Trips-Daniel Ching, Principal
 - 1. Twin Lakes in the Kaiser Wilderness, 9/21/2018-9/23/2018
 - 2. Lillian Lake in Ansel Adams Wilderness, 5/24/2019-5/27/2019

7. DISCUSSION AND ACTION ITEMS

A. Consideration and Approval of Quarterly Report of Investments

A motion was made by Jessie Hutchens to approve. Motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

Abstentions: None

B. Consideration and Approval of Application for Funding for the Consolidated Application for 2018-2019

A motion was made by Claudia Box to approve. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

Abstentions: None

C. Consideration and Approval of Ratification of Madera County School Board Association (MCSBA) 2018-2019 Budget

A motion was made by Claudia Box to approve. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

Abstentions: None

D. Consideration and Approval of Contract Renewal with MCOE Educational Resources Services

A motion was made by Jessie Hutchens to approve. Motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

Abstentions: None

E. Consideration and Approval of Interquest Detection Canines of Central Valley for Fiscal Year 2018-2019

A motion was made by Jessie Hutchens to approve. Motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

Abstentions: None

F. Consideration and Approval of 2018-2019 Revised Classified/Classified Management/Classified Confidential Salary Schedule with 3% increase

A motion was made by Claudia Box to approve. Motion was seconded by Jessie Hutchens. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; J. Hutchens
Noes: None
Absent: J. McDougald; S. Waltner
Abstentions: None

G. Consideration and Approval of Facility Financing Agreement with Tesoro Viejo and Chawanakee Unified School District

A motion was made by Jessie Hutchens to approve. Motion was seconded by Claudia Box. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; J. Hutchens
Noes: None
Absent: J. McDougald; S. Waltner
Abstentions: None

H. Consideration and Approval of the changes to the 2018-2019 and 2019-2020 School Calendar

A motion was made by Jessie Hutchens to approve. Motion was seconded by Claudia Box. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; J. Hutchens
Noes: None
Absent: J. McDougald; S. Waltner
Abstentions: None

8. INFORMATION AND REPORTS - Superintendent's Report – Mr. Sylvia/Principals
Darren Sylvia thanked the Board for attending all of the graduation events. All went well. And thanked Fred and his team for doing a great job.

Jessica Fairbanks reported that Spring Valley has a great year. Spring Valley will be getting a new office set up over the summer. Spring Valley will offer a morning daycare when school starts.

Kelli Bryant reported that the Special Ed Department will have lots of new staff when school starts. Lots of changes are happening.

Patrick Wilson reported that the Best of the Best had over 100 views on the Facebook broadcast. Patrick has been working with staff on ideas for model school to align with curriculum.

Michelle Dungan reported that she attended Kindergarten Graduation and the music program at North Fork. She has been acclimating with parents and staff.

Rhonda Corippo reported she had a good year and ended it with great graduations. Changes will be taking place at Mountain Oaks.

Jared Pierce gave an update on the Hillside construction and the progress being made. Roads are starting to go in and pads are starting to go in for housing. Jared said he has started recruiting families again.

9. BOARD MEMBER SUGGESTIONS & COMMENTS

Barbara Bigelow reported that she attended the California School Boards meeting and there were talks of Active Shooter Trainings and commented on what scary times we are in.

Claudia Box commented on what a wonderful evening she had at the graduations at Chawanakee Academy.

10. ADVANCE PLANNING

Board Meeting Dates:

June 26, 2018	7:00 pm	North Fork School, (Board Room)
August 14, 2018	7:00 pm	Minarets High School, (Media Lounge)
September 11, 2018	7:00 pm	North Fork School, (Board Room)
October 9, 2018	7:00 pm	Minarets High School, (Media Lounge)
November 13, 2018	7:00 pm	North Fork School, (Board Room)
December 11, 2018	6:30 pm	Minarets High School (Organizational Meeting)
December 11, 2018	7:00 pm	Minarets High School (Media Lounge)

11. PUBLIC COMMENT RE: CLOSED SESSION ITEMS (*General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below.*)

A motion was made by Claudia Box at 8:45 pm to move to Closed Session. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

Abstentions: None

12. CLOSED SESSION (*Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.*)

Government Code Section 54957 – Public Employee: Personnel/Staffing/Discipline/Dismissal/Release

A motion was made by Claudia Box at 8:59 pm to reconvene to Open Session. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None

Absent: J. McDougald; S. Waltner

Abstentions: None

13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION

No reportable action from Closed Session.

14. ADJOURNMENT

A motion was made by Claudia Box at 9:00 pm to adjourn the meeting. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; J. Hutchens

Noes: None


Absent: J. McDougald; S. Waltner

Abstentions: None

Respectfully Submitted by: Melanie Burton, Administrative Assistant



Claudia Box, Vice President



Date