



Regular Meeting of the Board of Trustees Minutes

P.O. Box 400
North Fork, CA 93643
(559) 877-6209

7:00 P.M.

June 13, 2017

North Fork School
33087 Road 228, North Fork, CA 93643

1. CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Board President, Barbara Bigelow.

2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM

After the Pledge of Allegiance it was determined a quorum was established. All members were present. Members present were: Barbara Bigelow, Board President; Claudia Box, Board Vice-President; Seth Waltner, Clerk; Jim McDougald and Jessie Hutchens, members.

Others present; Darren Sylvia, Superintendent; Melanie Burton, Administrative Assistant; Joannie Lumbrá, Business Manager; Lana Jackson, Jared Carter and Jessica Fairbanks.

3. ADOPTION OF AGENDA *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Jim McDougald to approve the agenda with the addition of item M, attendance waivers for North Fork, Mountain Oaks and Minarets/Minarets Charter High Schools in the Discussion and Action section. Also an updated personnel list in the Consent Agenda. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS

A. Public Hearing: Housing Plan and Use of Public Grants for New Construction Funding for Hillside Elementary

Barbara Bigelow opened up the Public Hearing at 7:03 P.M.

The Chawanakee Unified School District is submitting a new construction application to the State Allocation Board for funding to construct Hillside K-8 School in the Tesoro Viejo Planned Development. New construction funding is based on grant eligibility, as determined by the review conducted by School Facility Services and the 50-01 submitted to the Office of Public School Construction. Pursuant to the Teacher Contract with the Chawanakee Unified School District, the maximum allowable loading standard at the high school is 34:1. At this time most classrooms are loaded between 27-30 students per class. To accommodate the 79, 9-12 grants, the District will load all its existing 9-12 classrooms with the maximum allowable under the Teacher Contract, increasing each classroom by approximately five to seven pupils beyond the current loading standard (27:1), thereby

housing an additional 80 students. There were no public comments. Public Hearing Closed.

B. Public Hearing: Madera Counties Proposed Roundabout

Barbara Bigelow opened up the Public Hearing at 7:10 P.M.

Jared Carter from the Public Works Department from Madera County gave a presentation about the proposed Roundabout Project at Road 274 & Road 225 Intersection. The funding for the project came from Measure T and from the Congestion Mitigation Air Quality (CMAQ). The estimated cost of the project is \$1,860,000.

Project Background:

- Complaints from public to improve safety at the intersection
- Truck traffic on uphill grade is a primary factor
- Broadside (T-Bone) are primary collision type
- Roundabout determined as best option based on safety and functionality of intersection

The project overview:

- Accommodates future traffic volumes and to improve safety
- Staff identified a roundabout as a solution due to its many benefits including the probability of reducing accidents
- Project will include lighting, landscaping, and preservation of Native American Monument

The project is scheduled to begin in the spring of 2018 and be completed the summer of 2018.

Some of the questions asked were:

- When do these accidents occur? Didn't have the answer for CHP.
- Has there been a study for a 4 way stop? The cost is lower than a roundabout.
- How much property is needed? The only property needed is from the school district and that is only about 2,000 square feet.
- What is the overall omission control calculation? Question couldn't be answered.

Brittney Dyer commented on the Roundabout. She was resistant about the roundabout but did research and is now in agreement for the project.

Barbara Bigelow closed the Public Hearing at 7:32 P.M.

C. Local Control Accountability Plan (LCAP) District – Jessica Fairbanks

Jessica Fairbanks presented the District LCAP.

This is a plan we do every year but this year is a little different. This is a 3 year plan with updated being added every year. New plan starts on page seven. It explains at the end of each goal what the change is. Math and English have been rolled into one goal. The sections are easier to follow. We continue to do what we are already doing and adding to our enrichment program.

D. Local Control Accountability Plan (LCAP) Minarets Charter – Patrick Wilson

Patrick Wilson reported that the LCAP for Minarets Charter is based off the District's LCAP.

E. Local Control Accountability Plan (LCAP) Chawanakee Academy Charter – Gary Talley

Gary Talley reported that the LCAP for Chawanakee Academy Charter is based off the District's LCAP.

F. 2017-2018 District Budget Report – Darren Sylvia/Joannie Lumbra

Darren Sylvia, Superintendent and Joannie Lumbra, Business Manager gave an overview of the Budget Adoption. The budget must follow the LCAP for approval.

Barbara Bigelow asked if we will finalize interim in August since we are not having a

meeting in July. Darren Sylvia said that we would finalize it then. We continue to remain in a positive certification.

- G. Madera County School Boards Association Approval of Proposed 2017-2018 Budget – Darren Sylvia, Superintendent
This is a formal recommendation of adopting the annual County budget.
- H. Quarterly Report of Investments for 4/30/2017 – Joannie Lumbrá, Business Manager
This is the county treasurer report of investments for 4-30-17. It is required to do a quarterly report of investments deposited with the county.
- I. Contract for Engineering Consulting Services, Construction Observation and Material Testing Services with Krazen & Associates, Inc. – Darren Sylvia, Superintendent
Darren Sylvia reported for the awarding of the bid for the testing lab for Hillside Elementary. Krazen & Associates will be doing all of the testing for the Hillside Elementary project. The cost is \$125,000 which is built into the guaranteed maximum price. We will recoup this cost from the Lease/Lease Back and from Bush Construction. Claudia Box asked, what is the time frame for this. Darren Sylvia said that it is 120 days from when construction starts. If it doesn't happen within this time frame then it will have to go back out to bid.
- J. General Construction Conditions between Chawanakee Unified School District, Tesoro Viejo and Bush Construction – Darren Sylvia, Superintendent
Darren Sylvia reported that Chawanakee Unified is submitting an addendum to our Lease/Lease Back agreement regarding the general construction conditions for the building of Hillside Elementary K-8 School. The addendum outlines specific requirements for the Bush Construction and Tesoro Viejo Development Inc. in regards to promises and covenants between Chawanakee Unified School District. There is no fiscal impact to the general fund. The General Construction Provisions are part of the Guarantee Maximum price for the new school of \$29 million. If the project isn't finished they are liable to finish out the school in order to receive grants.
- K. Memorandum of Understanding (MOU) By and Between the Chawanakee Unified School District and Minarets Charter High School 2017-2018
Darren Sylvia reported that this MOU sets the proper legal channels in place so the District can collect reimbursement. Minarets Charter continues to grow and impact Minarets High School facilities, therefore it is imperative that Minarets Charter High School begin building additional facilities to house their students. The District will be able to secure funding from OPSC and CSFA in the amount of \$20 million.

5. VISITORS

(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)

6. CONSENT AGENDA

Motion made by Seth Waltner to adopt the consent agenda with the changes to the personnel list. Barbara Bigelow announced the changes, retiring from North Fork School, Noranne Durrell and the hiring of Principal for Alternative Education, Rhonda Corippo. The motion was seconded by Jim McDougald. Motion carried unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

- A. Consideration of Minutes:
 - 1. May 9, 2017, Special Meeting
 - 2. May 9, 2017, Regular Meeting
- B. Consideration of Payroll:
 - 1. May 31, 2017, Regular Payroll
- C. Consideration of Warrants:
 - 1. Register #05/10/2017
 - 2. Register #05/17/2017
 - 3. Register #05/31/2017
 - 4. Register #06/07/2017
- D. Consideration of Employment Staffing List:
 - 1. Personnel #12-2016/2017
- E. Consideration and Acceptance of Donations - Daniel Ching, Minarets
 - 1. \$500 – Fresno Madera Farm Credit, ACA for FFA
 - 2. \$500 – Bigelow Farms for SLE, Mustang Statue
 - 3. \$76,772 – Ducoff Endowment, Art Teacher

7. DISCUSSION AND ACTION ITEMS

- A. Consideration and Approval of District (CUSD) Local Control Accountability Plan (LCAP)
A motion made by Jim McDougald to approve. The motion was seconded by Seth Waltner. Motion carried unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- B. Consideration and Approval of Minarets Charter Local Control Accountability Plan (LCAP)
A motion was made by Jim McDougald to approve. Motion was seconded by Jessie Hutchens. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- C. Consideration and Approval of Chawanakee Academy Charter Local Accountability Plan (LCAP)
A motion was made by Jim McDougald to approve. Motion was seconded by Seth Waltner. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- D. Consideration and Approval of 2017-2018 District Budget
A motion was made by Claudia Box to approve. Motion was seconded by Jim McDougald. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None

- E. Consideration and Approval of Madera County School Boards Association of Proposed 2017-2018 Budget
A motion was made by Claudia Box to approve. Motion was seconded by Jessie Hutchens. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- F. Consideration and Approval of Application for Funding for the Consolidated Application for 2017-2018
A motion was made by Jessie Hutchens to approve. Motion was seconded by Seth Waltner. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- G. Consideration and Approval of Quarterly Report of Investments for 4/30/2017
A motion was made by Jim McDougald to approve. Motion was seconded by Claudia Box. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- H. Consideration and Approval of Contract Agreement with Krazan & Associates, Inc.
A motion was made by Jim McDougald to approve. Motion was seconded by Seth Waltner. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- I. Consideration and Approval of Memorandum of Understanding (MOU) By and Between the Chawanakee Unified School District and Minarets Charter High School 2017-2018
A motion was made by Jim McDougald to approve. Motion was seconded by Claudia Box. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- J. Consideration and Approval of Resolution No. 30-2016/2017 In the Matter of the Acceptance of the Use of State Construction Grant Funding to Construct Hillside K-8 in Chawanakee Unified School District
A motion was made by Seth Waltner to approve. Motion was seconded by Jim McDougald. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None

K. Consideration and Approval of Resolution No. 31-2016/2017 In the Matter of Authorizing Entering Into a Funding Agreement with the State Water Resources Control Board
A motion was made by Jim McDougald to approve. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

L. Consideration and Approval of New Courses of Study for Minarets

1. Business Statistics (P)

2. Film Appreciation (P)

3. Digital Journalism (P)

4. Sustainable Agricultural Biology (P)

5. Agricultural and Soil Chemistry (P)

A Motion was made by Jim McDougald to approve all courses. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

M. Consideration and Approval of Attendance Waivers for North Fork School, Mountain Oaks High School and Minarets/Minarets Charter High Schools

A motion was made by Jim McDougald to approve. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

8. **INFORMATION AND REPORTS** - Superintendent's Report – Mr. Sylvia/Principals
Superintendent, Darren Sylvia reported that all of the graduations in the District went very well. Students and parents were very pleased. Darren gave a big applaud to all staff who helped organize and set up for the graduations.

9. **BOARD MEMBER SUGGESTIONS & COMMENTS**

Barbara Bigelow asked how many graduating 8th grade students were not going to Minarets High School. Darren Sylvia said that as of now five will be going to Yosemite High School and three will be going to Mountain Oaks High School. Claudia Box said that she really enjoyed attending all of the graduations at Chawanakee Academy. North Fork graduation was beautiful. Claudia regretted not being able to make graduation at Minarets but had a grandchild that was graduating the same night.

10. **ADVANCE PLANNING**

Board Meeting Dates:

August 08, 2017	7:00 p.m.	North Fork School
September 12, 2017	7:00 p.m.	Minarets High School (Media Lounge)
October 10, 2017	7:00 p.m.	North Fork School
November 14, 2017	7:00 p.m.	Minarets High School (Media Lounge)
December 12, 2017	6:30 p.m.	North Fork School (Organizational Meeting)
	7:00 p.m.	North Fork School (Regular Meeting)

***Meeting was moved to an earlier date Due to scheduling conflict with holidays.**

- 11. PUBLIC COMMENT RE: CLOSED SESSION ITEMS** (*General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below.*)

A motion was made by Jim McDougald to adjourn to Closed Session at 8:41. The motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

- 12. CLOSED SESSION** (*Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.*)

A. Government Code Section 54957 - Public Employee: Personnel/Staffing/Discipline/Dismissal/Release

B. Government Code Section 54956.8 - Real Estate Negotiation

A motion was made by Seth Waltner to reconvene to Open Session at 9:43 PM.

The motion was seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: one

Abstentions: None

Absent: None

- 13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION**

Barbara Bigelow reported out from Closed Session:

A motion was made by Claudia Box to accept the purchase price of \$5,000 for the sale of the lot line adjustment for the Roundabout. The motion was seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

- 14. ADJOURNMENT**

A motion was made by Claudia Box at 9:45 PM to adjourn the meeting. The motion was seconded by Jim McDougald. Motion passed unanimously.


Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstention: None

Absent: None

Respectfully submitted by: Melanie Burton, Administrative Assistant



Seth Waltner, Clerk

8-8-17

Date