



Regular Meeting of the Board of Trustee Minutes

7:00 P.M.

Tuesday, February 13, 2018

Minarets High School, Room 303

1. CALL TO ORDER

The meeting was called to order by Board President Barbara Bigelow at 7:00 PM.

2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM

After the Pledge of Allegiance it was determined a quorum was established.

Members present: Barbara Bigelow; Claudia Box; Seth Waltner; Jim McDougald; Jessie Hutchens

Others present: Darren Sylvia, Superintendent; Joannie Lumbrá, Business Manager, Melanie Burton, Administrative Assistant, Gayle Fain and Lana Jackson.

3. ADOPTION OF AGENDA *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Jim McDougald to adopt the agenda. The motion was seconded by Seth Waltner. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS

A. Showcase of Schools, Minarets Charter – Patrick Wilson, Director

Principal Daniel Ching reported that Minarets Charter pre-registration was tonight and lots of people in attendance. Mr. Kelly brought a group of his students to give a presentation on the procedures of a trial. They chose The Trial of Andrew Jackson. They used timelines to rebuild the case and were able to work together to get different perspectives on the case. Through this class project they were able to learn different values and ideas from others and there are different views on things.

B. **Audit Resolution – Joannie Lumbrá, Business Manager**

Joannie Lumbrá went over the Audit Report at the January meeting and since then has corrected the one finding from that report. Joannie has asked the Board to approve the correction and approve certification.

C. School Accountability Report Card (SARC) – Jessica Fairbanks, Principal

- Chawanakee Academy Charter
- Manzanita Community Day School
- Minarets Charter High School
- Minarets High School
- Mountain Oaks High School
- North Fork Elementary School
- Spring Valley Elementary School

The School Accountability Report is reported annually. It is an overview of staffing, curriculum and text books. The data in this report is a year old. Since the report came out we already have new updated data. Some discussion ensued about some of the data in the report.

C. Bus Inspection Report/Update – Fred Faysal, Director MOT

Fred Faysal reported that this is the annual inspection on the buses. Gary Gleim volunteered his time to come in and coach our current mechanics and went over the buses with them to point out anything that could be wrong. We were dinged on a few things but were able to fix those on the spot and had the buses rechecked. We did very well this year. Next year all buses will be required to have a safety device installed that would require the drivers to walk to the back of the bus to a switch to make sure no student is left on the bus.

D. Project #11: 2018 District Wide Contract, Approved Portable Buildings, Lease, Relocation Dismantling & Removal Issued of Division of the State Architect (DSA) approve Portable Buildings-Darren Sylvia, Superintendent

On February 8, 2018 we received the bids for Project #11. Both bids were reviewed. The apparent low bidder was Class Leasing. Staff has recommended the award of the bid package to Class Leasing.

5. VISITORS

(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)

Members of the Minarets FFA team gave an update on upcoming events and competitions. One of the upcoming events is Donkey Basketball, which is always entertaining to watch.

Roz Thrapp presented to the Board a check for \$4200 that she helped to fundraise for North Fork School's performing arts program.

6. CONSENT AGENDA

A motion was made by Jim McDougald to adopt the consent agenda. The motion was seconded by Seth Waltner. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

A. Consideration of Minutes:

1. January 9, 2018, Regular Meeting

B. Consideration of Payroll:

1. January 31, 2018 Regular Payroll
2. February 6, 2018, Supplemental Payroll

C. Consideration of Warrants:

1. Register #01/10/2018
2. Register #01/18/2018
3. Register #01/23/2018
4. Register #02/01/2018

- D. Consideration of Employment Staffing List:
 - 1. Personnel #6-2017/2018
- E. Consideration and Acceptance of Donations – Daniel Ching, Principal
 - 1. \$1,500 – Western Growers Foundation, FFA
 - 2. \$2,000 – Thomas and Anna Dewitt, Media Club
- F. Consideration and Acceptance of Donations – Jessica Fairbanks, Principal
 - 1. \$200 – Kiwanis of Oakhurst, Art Supplies

7. DISCUSSION AND ACTION ITEMS

- A. Consideration and Approval of Audit Resolution and Certification for Corrective Action for FY 16/17
A motion was made by Jessie Hutchens to approve. The motion was seconded by Jim McDougald. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- B. Consideration and Approval of Project #11: 2018 District Wide Contract, Approved Portable Buildings, Lease, Relocation Dismantling & Removal Issued of Division of the State Architect (DSA) approve Portable Buildings
A motion was made by Seth Waltner to approve. The motion was seconded by Jim McDougald. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- C. Consideration and Approval of Provisional Internship Permit (PIP) for Becher Marr for Multiple Subject at Chawanakee Academy Charter School: K-12 grades. Teacher Becher Marr will be employed on a Provisional Internship Permit.
A motion was made by Jim McDougald to approve. The motion was seconded by Seth Waltner. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None
- D. Consideration and Approval of Provisional Internship Permit (PIP) for Jennifer Varner for Multiple Subject at Spring Valley: grade 7-8. Teacher Jennifer Varner will be employed on a Provisional Internship Permit.
A motion was made by Jim McDougald to approve. The motion was seconded by Seth Waltner. Motion passed unanimously.
Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens
Noes: None
Abstentions: None
Absent: None

- 8. INFORMATION AND REPORTS - Superintendent's Report – Mr. Sylvia/Principals**
No reports at this time.

9. BOARD MEMBER SUGGESTIONS & COMMENTS

Barbara Bigelow reported that only 2 school districts in Region 10 have passed a resolution for Full and Fair Funding of California Public Schools.

Claudia Box went to the Madera County School Board Association meeting. Claudia would like to see alumni stories from our district on the Madera County School Board Association website.

10. ADVANCE PLANNING

March 13, 2018	7:00 p.m.	North Fork School (Board Room)
April 10, 2018	7:00 p.m.	Minarets High School (Media Lounge)
May 08, 2018	7:00 p.m.	North Fork School (Board Room)
June 12, 2018	7:00 p.m.	Minarets High School (Media Lounge)
June 26, 2018	7:00 p.m.	North Fork School (Board Room)
August 14, 2018	7:00 p.m.	Minarets High School (Media Lounge)
September 11, 2018	7:00 p.m.	North Fork School (Board Room)
October 09, 2018	7:00 p.m.	Minarets High School (Media Lounge)
November 13, 2018	7:00 p.m.	North Fork School (Board Room)
December 11, 2018	6:30 p.m.	Minarets High School (Organizational Meeting)
December 11, 2018	7:00 p.m.	Minarets High School (Media Lounge)

11. PUBLIC COMMENT RE: CLOSED SESSION ITEMS *(General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below).*

A motion was made by Seth Waltner at 7:47 PM to move to Closed Session. The motion was seconded by Jim McDougald. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

12. CLOSED SESSION *(Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.)*

- A. Government Code Section 54957 - Public Employee: Personnel/Staffing/Discipline/Dismissal/Release
- B. Conference with Labor Negotiator - Superintendent, Darren Sylvia, CTA unit
- C. Government Code Section 54956.9 - Pending Litigation
- D. Government Code Section 54956.8 - Real Estate Negotiation, The Preserve at Millerton Lake Proposal

A motion was made by Jim McDougald at 8:33 PM to reconvene to Open Session. The motion was seconded by Claudia Box. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION

Board President Barbara Bigelow reported out from Closed Session that the Board will be looking into a Charter School at the Millerton Lake Preserve Development. The Board also received the Openers from CTA.

14. ADJOURNMENT

A motion was made by Claudia Box at 8:35 PM to adjourn the meeting. The motion was seconded by Jim McDougald. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

Respectfully submitted by: Melanie Burton, Administrative Assistant



Seth Waltner, Clerk

3/13/18

Date