



Regular Meeting of the Board of Trustees Minutes

7:00 P.M.
December 12, 2017
North Fork School

1. CALL TO ORDER

The meeting was called to order by Board President Barbara Bigelow at 7:00 PM.

2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM

After the Pledge of Allegiance it was determined a quorum was established. Members present: Barbara Bigelow, President; Claudia Box, Board Vice-President; Seth Waltner, Clerk; Jim McDougald and Jessie Hutchens, members.

Others present: Darren Sylvia, Superintendent; Joannie Lumbrá, Business Manager; Melanie Burton, Administrative Assistant; Daniel Ching, Gayle Fain, Kelly Mohler, Kelli Bryant, Lana Jackson, Jim Kilkowski, Byron King and Elizabeth Whitcomb.

3. ADOPTION OF AGENDA (*If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.*)

A motion was made by Jessie Hutchens to adopt the agenda. The motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS

A. Showcase of Schools: Gayle Fain, Principal North Fork School

Kelly Mohler gave a presentation spotlighting the school garden at North Fork School. Garden time is a fun time for students as they look forward to the many projects they get to participate with. Kids are always engaged and ready to work. Some of the things they get to help with are digging, planting, helping with the compost pile and the favorite of all is helping with the harvest of the crops. The food harvested is used in the school cafeteria. Students get to learn how much work it takes to grow food. It helps to promote healthy eating. Teamwork is established between students as well. Hansel and Sue Kern were present and said that the Sunrise Rotary Club had donated \$5900 to the school garden which will help with some of the projects that are in the works. Some of the projects include expanding the orchard, build a deer fence and make a 300 foot long mural along the fence line.

B. Annual Disclosure of Developer Fees for Fiscal Year 2016/2017: Joannie Lumbrá, Business Manager

Joannie Lumbrá reported that this is an annual requirement pertaining to the reporting and expenditures of the District's Developer Fee Account.

- C. **First Interim Report/Budget Revision I for 2017-2018: Joannie Lumbrá, Business Manager**
Joannie Lumbrá gave a summary report on all funds. The District will have a positive certification with the 17/18 1st Interim submission to the ability to meet all the projected financial obligations for the current fiscal year and two subsequent years.
- D. **Project #10: 2017 District Wide Requirement for a 12' x 40' DSA Toilet Buildings & Piggybackable Work for DSA Approved Portable Buildings Including, Purchase, Lease, Relocation Dismantle & Removal Issued – Darren Sylvia, Superintendent**
Superintendent Darren Sylvia reported that this item was tabled at the last Board meeting. The District reviewed both bids on October 31, 2017. On the Basis of Award, the District is to award the contract bid to the bidder that submits the "lowest responsible bid, and whose bid, in the sole opinion of the District, best meets the Bid Specifications and requirements as outlined in the Project Documents. By using the foregoing method it was determined Class Leasing to have the apparent low bid.
- E. **State Water Resources Control Board Consolidation – Darren Sylvia, Superintendent**
Superintendent Darren Sylvia reported that the State Water Resources Board has notified Chawanakee Unified School District and Madera County Public Safety that our drinking water has exceeded the particle limits for arsenic, lead and iron for safe consumption. This resolution will allow CUSD to receive emergency funding to provide an immediate consumable water solution for North Fork School.
- F. **State Water Resources Control Board for Emergency Water Situation – Darren Sylvia, Superintendent**
This is the development of Treatment Facility plant for the North Fork Community. The State Water Board has requested the CUSD and Madera Irrigation District (MD-8) to consolidate their two water projects in the North Fork Community. The Water Board will not fund two projects so they suggest CUSD and MD-8 work together to come up with a viable water treatment facility that will meet both needs. It is the recommendation of CUSD to work with MD-8 to consolidate our projects to meet the state mandate and build a viable water treatment plant that will provide cleaner safer drinking water for our students.
- G. **Amendment to Facilities Lease Agreement – Darren Sylvia, Superintendent**
Darren Sylvia reported that Bush Construction, Tesoro Viejo Development and Chawanakee Unified are submitting an amendment to the Facilities Lease Agreement. This agreement outlines the District and Tesoro Viejo to pay 95% of each Progress payment. The remaining 5% of each progress payment will be used to make the Second Lease Payments as set forth in the Facilities Lease. This protects the District that the builders built right and that vendors have been paid.

5. VISITORS

(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)
No visitors at this time.

6. CONSENT AGENDA

A motion was made by Jim McDougald to adopt the Consent Agenda. The motion was seconded by Seth Waltner. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

A. Consideration of Minutes:

1. November 14, 2017, Regular Meeting

B. Consideration of Payroll:

1. November 30, 2017, Regular Payroll

C. Consideration of Warrants:

1. Register #11/09/2017
2. Register #11/16/2017
3. Register #11/29/2017

D. Consideration of Employment Staffing List:

E. Consideration and Approval of Overnight Field Trip – Daniel Ching Principal

1. Butte College Arc Exposure Seminar, January 17-19, 2018

F. Consideration and Acceptance of Donations: Daniel Ching, Principal

1. \$2,040 – Matthew Wagner, Kerry Hernandez, FFA Parli Pro National Championship rings
2. \$1,400 – Crop Production Services, FFA

G. Consideration and Acceptance of Donation – Gayle Fain, Principal

1. \$380 – Sierra Oakhurst Kiwanis Club, Smartphone Microscopes

7. DISCUSSION AND ACTION ITEMS

A. Consideration and Acceptance of Annual Disclosure of Developer Fees for Fiscal Year 2016/2017

A motion was made by Seth Waltner to approve. The motion was seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

B. Consideration and Approval of First Interim Report/Budget Revision I for 2017-2018

A motion was made by Jim McDougald to approve. The motion was seconded by Seth Waltner. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

C. Consideration and Approval of Project #10: 2017 District Wide Requirement for a 12' x 40' DSA Toilet Buildings & Piggybackable Work for DSA Approved Portable Buildings Including, Purchase, Lease, Relocation Dismantle & Removal Issued

It was motioned by Jim McDougald to reject all current bids. Motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

D. Consideration and Approval of State Water Board Consolidation

A motion was made by Jim McDougald to approve. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

E. Consideration and Approval of State Water Board Emergency Water

A motion was made by Claudia Box to approve. The motion was seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

F. Consideration and Approval of Amendment to Facilities Lease Agreement

A motion was made by Jim McDougald to approve. The motion was seconded by Claudia Box. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

8. INFORMATION AND REPORTS - Superintendent's Report – Mr. Sylvia/Principals

Superintendent Darren Sylvia expressed his gratitude to all staff for all of their hard work.

Daniel Ching reported that the 2nd Annual Community Day is December 22. The production of Beauty and the Beast was sold out. The teachers at Minarets are working on signature projects.

Rhonda Corippo reported that Mountain Oaks High Schools' focus is on student's interests. Some focus has been on developing Native American Studies. The necessary small school model has lots to offer.

Jessica Fairbanks reported that the Christmas program has been moved to the church at YLP to be held on December 14 at 6:00 PM.

Jared Pierce showed renderings of the development happening at the Hillside Elementary site.

Fred Faysal reported that his staff has been working hard to get the buildings ready to be finalized for Chawanakee Academy and the projected time for them to be ready to be moved into is January 6. The football field is coming along well.

9. BOARD MEMBER SUGGESTIONS & COMMENTS

Claudia Box would like to agendize Trustee Board areas for a future Board meeting.

10. PUBLIC COMMENT RE: CLOSED SESSION ITEMS (*General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below.*)

A motion was made by Jim McDougald at 8:35 PM to move to Closed Session.

Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

11. CLOSED SESSION (*Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.*)

A. Government Code Section 54957 – Public Employee: Personnel/Staffing/Discipline/Dismissal/Release

B. Government Code Section 54956.9 – Pending Litigation

C. Government Code Section 54956.8 – Real Estate Negotiation

A motion was made by Jessie Hutchens at 9:18 PM to reconvene to Open Session. Motion was seconded by Jim McDougald. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION
Reportable action:

A motion was made by Seth Waltner to extend medical leave for Kelly Marshall for 6 months. Motion was seconded by Jessie Hutchens. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

14. ADJOURNMENT

A motion was made by Jim McDougald to adjourn the meeting at 9:20 PM. The motion was seconded by Seth Waltner. Motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None


Abstentions: None

Absent: None

Respectfully submitted by: Melanie Burton, Administrative Assistant



Seth Waltner, Clerk



Date