



# Regular Meeting of the Board of Trustees Minutes

7:00 P.M.

December 11, 2018

Minarets High School, Media Lounge  
45077 Road 200, O'Neals, CA 93645

**1. CALL TO ORDER**

The meeting was called to order by Board President Barbara Bigelow at 7:00 PM.

**2. PLEDGE OF ALLEGIANCE, ROLL CALL AND ESTABLISHMENT OF QUORUM**

After the Pledge of Allegiance it was determined a quorum was established.

Members Present: Barbara Bigelow, Board President; Claudia Box, Board Vice-President; Seth Waltner, Clerk; Jim McDougald and Jessie Hutchens, members.

Others Present: Darren Sylvia, Superintendent; Melanie Burton, Administrative Assistant; Margaret Ameel, Human Resource; Joannie Lumbra, Business Manager; Jessica Fairbanks, Kelli Bryant, Michelle Dungan, Patrick Wilson, Daniel Ching, Katie Bethune, Filiberto Camacho and Rhonda Corippo.

**3. ADOPTION OF AGENDA** *(If the Board and/or Administration determine they wish to add to or delete from the agenda, this would be the appropriate time.)*

A motion was made by Jim McDougald to adopt the agenda with the addition of item A1. The motion was seconded by Seth Waltner. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

**4. PUBLIC HEARING, COMMENTS, PRESENTATIONS, COMMUNICATIONS AND REPORTS**

A. Showcase of Schools: Jessica Fairbanks, Principal Spring Valley School  
Spring Valley School has started a "Rising Stars" Destination Imagination Team. Jessica Fairbanks brought with her 3 of the team members. They showed a video of the adaptation of Johnny Appleseed meets the Three Bears.

A1. The Chawanakee Unified Board members and Mr. Sylvia recognized Mackenzie Camacho as the National Champion in Plant Science. She brought home the win from the National FFA Convention.

B. First Interim Report/Budget Revision I for 2018-2019: Joannie Lumbra, Business Manager

Business Manager Joannie Lumbra reported that the General Fund (01) is projected to have an Ending Fund Balance of \$1.25M, of which \$127,692 is Restricted. Leaving the District with a healthy reserve of \$800,000. Much of this change is due to increased enrollment in the current year. Charter Fund (09) has a projected year-end balance of \$498,100, of this \$193,933 is for restricted programs. Leaving the Charter Fund with \$304,167 to aid in the assurance of fiscal solvency district wide.

C. Chawanakee Unified School District 2018-2019 Certificated Seniority List- Darren Sylvia, Superintendent

Darren Sylvia presented the Seniority List to CTA for approval. The District will work with CTA if changes need to be made.

D. First Amendment Preserve at Millerton- Darren Sylvia, Superintendent

Darren Sylvia is recommending that we accept the First Amendment to this agreement changing (Section 2.4) School Site Mitigation: the current agreement call for a 35.7 net acres parcel to be purchased to construct a K-8 school facility. We are recommending to a net 13 acre parcel(s) to construct a K-8 facility for future student growth.

**5. VISITORS**

*(Members of the audience are welcome to address the Board at this time regarding items not listed on the agenda. The Trustees may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on a future agenda. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible format, etc.) should contact the Superintendent or designee at least two days before the meeting date.)*

Principal Daniel Ching noted that Mackenzie Camacho has been published with 2 recent articles on her science project.

**6. CONSENT AGENDA**

A motion was made by Seth Waltner to adopt the Consent Agenda pulling 6A. The motion was seconded by Jessie Hutchens. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

A. Consideration of Minutes:

1. November 13, 2018, Regular Meeting

A motion was made by Jessie Hutchens to adopt the Minutes. The motion was seconded by Jim McDougald. The motion passed unanimously.

Ayes: C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: B. Bigelow

Absent: None

B. Consideration of Payroll:

1. November 30, 2018, Regular Payroll

C. Consideration of Warrants:

1. Register #11/09/2018

2. Register #11/13/2018

3. Register #11/15/2018

4. Register #11/29/2018

D. Consideration of Employment Staffing List:

1. Personnel #5-2018/2019

E. Consideration and Approval of Donation – Jessica Fairbanks, Principal

1. Sierra Oakhurst Kiwanis Club

- \$1500 for musical instrument repairs

- \$500 to expand the Drama and Art after school program

F. Seniority List 2018-2019

**7. DISCUSSION AND ACTION ITEMS**

A. Consideration and Approval of First Interim Report/Budget Revision I for 2018-2019  
A motion was made by Seth Waltner to approve. The motion was seconded by Jim McDougald. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

B. Consideration and Approval of First Amendment to the Preserve at Millerton Agreement

A motion was made by Jim McDougald to approve. The motion was seconded by Seth Waltner. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

**8. INFORMATION AND REPORTS - Superintendent's Report – Mr. Sylvia/Principals**  
Superintendent Darren Sylvia announced upcoming events. Spring Valley Winter Program is December 13; North Fork Winter Program is December 19; Mountain Oaks High School Souper Community Day will be on December 20; Minarets will have a District wide Community Day Project on December 20<sup>th</sup>.

**9. BOARD MEMBER SUGGESTIONS & COMMENTS**

Jim McDougald commented that the Native American presentation on Valley PBS was very nice.

Barbara Bigelow commented that at the last CSBA Delegate Assembly meeting she attended there is a push for Full and Fair Funding. Barbara would also like to see a push to build out Spring Valley School with a new parking lot and a multi-purpose facility.

Claudia Box attended the Ag Advisory Committee meeting. She said that lots of good things are happening. Transportation needs to be worked on. The Ag group are doing lots of exciting things.

**10. PUBLIC COMMENT RE: CLOSED SESSION ITEMS** (*General Public may comment on any Closed Session item that will be heard. The Board may limit comments to no more than 5 minutes pursuant to Board policy. Please refer to items listed below.*)

A motion was made by Jim McDougald at 8:36 PM to move to Closed Session. The motion was seconded by Seth Waltner. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

**11. CLOSED SESSION** (*Note: A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves into Closed Session. Items can include personnel matters, student personnel matters, negotiations, and legal counsel regarding pending litigation and protection of records exempt from public disclosure.*)

A. Government Code Section 54957 – Public Employee: Personnel/Staffing/Discipline/Dismissal/Release

B. Government Code Section 54956.9 – Pending Litigation

C. Government Code Section 54956.8 – Real Estate Negotiation

A motion was made by Jim McDougald at 9:20 PM to reconvene to Open Session. The motion was seconded by Seth Waltner. The motion passed unanimously.

Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

Noes: None

Abstentions: None

Absent: None

**13. RECONVENE TO OPEN SESSION AND REPORT OF CLOSED SESSION ACTION**

There was not reportable action from Closed Session.

**14. ADJOURNMENT**

A motion was made by Jim McDougald at 9:20 PM to adjourn the meeting. The motion was seconded by Claudia Box. The motion passed unanimously.


Ayes: B. Bigelow; C. Box; S. Waltner; J. McDougald; J. Hutchens

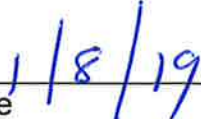
Noes: None

Abstentions: None

Absent: None

Respectfully Submitted by: Melanie Burton, Administrative Assistant

  
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Seth Waltner, Clerk

  
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Date