



26065 Outback Industrial Way, O'Neals, CA 93645
Mailing: P.O. Box 400, North Fork, CA 93643
559 877-6209 559 868-4488 FAX
www.chawanakee.k12.ca.us

Darren Q. Sylvia
Superintendent

Williams Uniform Complaint Form
For Education Code Section 35186 Complaints

Education Code (EC) Section 35186 created a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. The complaint and response are public documents as provided by statute. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the following contact information.

Response requested: YES _____ NO _____

Name (Optional): _____

Mailing Address (Optional): _____

Contact Information (Optional): _____

Home Number

Cell Number

Issue of complaint (please check all that apply):

1. Textbooks and Instructional Materials

- A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.
- A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional material for each pupil.
- Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions

- A condition poses an urgent or emergency threat to the health or safety of students or staff, including has leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken window or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.

- A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all time with toilet paper, soap, and paper towels or functional hand dryers.
- The school has not kept all restrooms open during school hours when pupils are not in class, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.

3. Teacher Vacancy and Misassignment

- Teacher vacancy – A Semester begins and a teacher vacancy exists. (A teacher is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
- Teacher misassignment – A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
- Teacher misassignment – A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Date of Problem: _____

Location of Problem:

(School Name)

(Address)

(Location or Room Number)

(Teacher Name)

(Course or Grade Level)

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe situation.

Please file this complaint at the following location:
Chawanakee Unified School District
P.O. Box 400
North Fork, CA 93643